

COTHERSTONE PARISH COUNCIL

Members of the public and the press are invited to attend the Meeting of the Council to be held in Cotherstone Village Hall on Wednesday 9 May 2018 at 7.15pm

AGENDA	Paper
1. Election of a Chair for the year 2018-19 and signing of declaration of acceptance of office	
2. To receive and approve apologies for absence	
3. To receive declarations of interest	
4. To consider requests for dispensations	
5. Election of a Vice-chair for the year 2018-19	
6. Reminder of need for all councillors to review their Register of Interests	
7. Minutes To resolve that the minutes of the meeting held 11 April 2018 are an accurate record	090518-1
8. Governance a. To consider adopting a Scheme of Delegation b. To consider the appointment of a Personnel Committee and to approve Terms of Reference for it c. Review of contracts and other arrangements with other local authorities, non-for-profit bodies and businesses d. Review of representation on or work with external bodies and arrangements for reporting back e. Review of asset register f. Review of the council's/staff subscriptions to other bodies g. To consider adopting a Complaints Policy and Procedure h. To consider adopting a suite of policies, documents and procedures in compliance with General Data Protection Regulation. i. Review of expenditure incurred under s.137 of the Local Government Act 1972 j. To determine the time and place of ordinary meetings of the council up to and including the next annual meeting <i>NB. Revised Standing Orders and Financial Regulations were approved at the Parish Council meeting on 11 April 2018, and the Risk Register on 14 February 2018 and will all next be reviewed in May 2019.</i>	090518-2
9. Public participation	
10. Update on progress of actions and resolutions	090518-3
11. Planning matters	
12. Correspondence To note correspondence received and listed separately <ul style="list-style-type: none"> • Request for letter of support for Play@Cotherstone's application for Section 106 funding for an outside table tennis table • Request from Cotherstone Pre-School to attend a Parish Council meeting to present ideas for relocation 	090518-4
13. Request for permission to use Parish Council greens To consider a request for permission to use East Green and The Hagg for the Cotherstone Fun Weekend sports events in June.	
14. Neighbourhood Plan To receive a progress report	

<p>15. Finance</p> <ul style="list-style-type: none"> a. To receive a report of receipts and payments 1 April to 30 April and bank reconciliation at 30/4/18. b. To authorise payments due. c. To receive the internal audit report for 2017/18 d. To review and complete the Annual Governance Statement 2017/18 e. To approve the Accounting Statements for 2017/18 f. To note arrangements to complete the Annual Governance and Accountability Return, to publish the information required by the Accounts and Audit Regulations 2015, and to note the period set for the exercise of public rights 	090518-5
<p>16. Parish Councillor vacancies</p> <p>To consider the potential to fill a Parish Councillor vacancy through co-option of Mr Tim Sabey.</p>	090518-6
<p>17. To receive reports from representatives to external meetings</p>	

Signed by the Clerk,
3 May 2018

