

Cotherstone Parish Council

Correspondence List for meeting dated 10 January 2018

Ref	Date received	From	Subject	Note/comment
<i>Note: CDALC = County Durham Association of Local Councils NALC = National Association of Local Councils SLCC = Society of Local Council Clerks</i>				
1	04/12/2017	CDALC	Roadworks report for w/c 4 December. Relevant details emailed to all councillors 4/12	
2	04/12/2017	CDALC	Bulletin from NALC Chief Executive covering: Management Board, Improvement Board, Bird flu, ACRE celebration event, WWI commemorations and committee elections	NB. Management Board received report on progress to provide support to councils on GDPR including the development of a national DPO service and commissioning of useful GDPR compliant templates
3	05/12/2017	CDALC	Information about DCC Housing Solutions - an advice service for anyone needing housing advice, who is homeless, rough sleeping, at risk of losing their home or who is struggling to keep warm/pay winter bills	Advice line number and link to web portal available on request to clerk.
	05/12/2017	Eden District Council	Eden Local Plan 2014-2032: Public Consultation on the Proposed Further Main Modifications	Consultation period open 6/12/17 to 24/1/18. Full link to documents available from the Clerk on request.
4	06/12/2017	DCC	Electoral Register published 1 December 2017 for Cotherstone parish	
5	07/12/2017	CDALC	Request for information about Christmas lights being attached to DCC-owned street lights	Not relevant to Parish Council
6	07/12/2017	CDALC	Details of likely salary increases for Clerk for 2018/19 if paid on NJC Rates of pay	
7	07/12/2017	CDALC	Details of new National Minimum Wages which will apply from 1 April 2018	
8	07/12/2017	Eibe	Sales approach - new playground equipment	Unsubscribed from mailing list as not relevant.
9	07/12/2017	Teesdale Memorials	Quotation for repositioning of Joseph Wilson memorial stone	For discussion at meeting 10/1/18
10	08/12/2017	Hags	Sales approach - new playground equipment	Unsubscribed from mailing list as not relevant.
11	11/12/2017	CDALC	Roadworks report for w/c 9 December. Nothing new to report relevant to the parish.	
12	11/12/2017	CDALC	Weekly planning list. Nothing new relevant to the parish.	
13	11/12/2017	CDALC	Invitation to express interest in Cemetery Management and Compliance one-day course	Councillors to consider at meeting 10/1/18.
14	11/12/2017	CDALC	Advice that DCC's Customer Access Points will close at 4.30pm on 22 December until 2 January	
15	12/12/2017	DCC - Electoral Services	Reminder of procedures to follow for processing Parish Councillor casual vacancies	Filed.
16	13/12/2017	CDALC	NALC consultation document (5-page PDF) and comment about proposed changes to disqualification criteria for councillors whose behaviour falls short of that expected in a free, inclusive and tolerant society that respects individuals and society generally and where this has led to enforcement action against an individual. This aims to address the current 'toothless' standards regime relating to councillor conduct. NALC would like to see a person disqualified from being a councillor if a code of conduct complaint about that person is upheld.	The 5-page NALC response to the government consultation is available on request from the clerk.

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17	14/12/2017	PCS-UK	Sales literature - defibrillators	Filed.
18	12/12/2017	www.noticeboardcompany	Sales literature	Filed.
19	18/12/2017	CDALC	Roadworks report w/c 16 December. Nothing new relevant to the parish.	
20	18/12/2017	DCC - Planning	Weekly planning list. Nothing new relevant to the parish.	
21	18/12/2017	CDALC / NALC	NALC Chief Executive's Bulletin covering: NALC national conference, DCLG's Communities Partnership Board, Council Tax referendum principles and Local Democracy All Party Parliamentary Group	Can be forwarded on request to the clerk.
22	19/12/2017	CDALC / NALC	News update that Council Tax referendum regime has not been extended to parish councils.	Precept increase of >2% is allowed, but restraint is urged by government unless the Parish Council is taking on additional services (eg. from Durham County Council).
23	19/12/2017	Teesdale Action Partnership	Invitation to apply for grants for projects which address: employment initiatives; information, advice and guidance; and access to money, food or white goods.	Applications close 31 January. Minimum grant £5,000.
24	19/12/2017	CDALC/NALC	Further update on referendum principles: the new ruling will apply for three years subject to 'the sector taking all available steps to mitigate the need for council tax increases, including the use of reserves where they are not already earmarked for other uses or for 'invest to save' projects which will lower on-going costs, and the Government seeing clear evidence of restraint in the increases set by the sector as a whole'.	Full details of government consultation document and NALC response is available from the Clerk on request.
25	19/12/2017	Newton Press	Sales approach for printing, website design and social media campaigns	Filed.
26	19/12/2017	Teesdale Action Partnership	Bulletin - December 2017	9-page PDF can be forwarded on request to Clerk.
27	20/12/2017	CDALC	Confirmation that 4 places are available to County Durham councillors at the Queen's Garden Party on 5 June 2018. Councils are invited to nominate councillors/former councillors, in recognition of their service, to be entered into a draw for the places.	Councillors to consider at meeting 10/1/18.
28	20/12/2017	CDALC	Update on General Data Protection Regulations (to come into force May 2018) and the need for each Parish Council to appoint a Data Protection Officer. NALC is working on a briefing for the role and has commissioned a toolkit of Action Plans, checklists and a plain English briefing on the new law.	Any councillor interested in the full update and/or in commenting on the NALC proposals, should request a full copy from the Clerk.
29	21/12/2017	Zurich Insurance	Details of Local Community Advisory Service half-day seminars on risk assessments, lone working, safeguarding and accident and claims review (nearest Peterlee, cost £30); and a link to a quick guide to manage risk associated with winter weather.	Details can be forwarded on request to Clerk.
30	21/12/2017	CDALC	Guidance note on Internal Audit - appointment, content, timing and review	Clerk suggests that this is an agenda item in February 2018.