

## Cotherstone Parish Council – Action Log updated 3 April 2019

Parish Council meeting date	Issue	Detail	Latest action	Latest action date	Next action due	Next action by
July 2018	Website charges	Uncertainty about what the annual fee for hosting and maintenance covers	Clerk requested that ‘admin’ status be transferred to Clerk, and meeting arranged with Mark Armstrong to hand over maintenance/housekeeping. <b>9/3/19 and 3/4/19 Clerk chased Mark Armstrong to arrange a meeting</b>			
September 2018	Bus Shelter	Repainting needed inside and outside	Clerk checking on what is covered in quotations received. Adam Wheeler appointed and will complete work when weather permits.	<b>Completed, April 2019</b>	Remove from log?	
	New noticeboard at east of village	Clerk to obtain prices/designs for recycled plastic noticeboard	Cllr Quick preparing design and materials cost for softwood-framed 6xA4s noticeboard for location in cemetery land		On agenda 10/4/19	
November 2018	Tree inspections	Query raised over liability for tree safety and inspection regime	Clerk contacted PC’s insurer and received 6-page guidance note. 2/1/19 Guidance note forwarded to all councillors. 9/1/19 Clerk to obtain quotes from All About Trees for a) inspection of trees near Hagg House and b) for complete mapping and preparation of inspection schedule and delivery of said schedule. 11/1/19 Clerk requested quotation. 14/1/19 Map requested by All About Trees. 25/1/19 Map provided showing six pieces of Parish Council-owned land and requesting that a parish councillor accompany a site visit to assess or prepare the quotation. 13/2/19 Quotation received from All About Trees and discussed at meeting. 14/2/19 Dave Martin of Trees for Cotherstone has offered to survey and plot the trees on PC land, do a visual ground level description of said trees and list those trees which he considers need a more detailed examination. 1/3/19 Report received from Dave Martin. <b>13/3/19 Councillors discussed Dave Martin’s report and decided to develop it, initially establishing which trees are PC responsibility and then preparing an action plan to deal with them.</b> <b>1/4/19 Letter sent to Hodgsons suggestion discussion with Cllr Hunter on trees 1 and 3 which overhang The Close allotments and were identified as needing work.</b>			

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-	Teesdale Way footpath	Broken down 5-10yd length of fence exposing 60ft drop to river, opposite The Mill on FP76, close to the 'Tomb'	5/2/19 Clerk reported online Ref. 34216779. Case marked as closed later the same day. 8/2/19 Mike Murden (Rights of Way officer) emailed advising that he will inspect to assess the damage w/c 12/2. <b>19/3 MM update – he has inspected Footpath 76 and 77 and couldn't find any damaged/missing railings anywhere near the position indicated. Confirmation of location is required if the problem is to be looked at again.</b>			
March 2019	Cemetery path	Condition of path – damage by tree roots and where old section meets new section	<b>CLlr Hunter to inspect and make recommendation to Council</b>			
March 2019	Cemetery	Anomalies between Exclusive Rights of Burial Grants and Cemetery Plan	<b>Clerk to attempt to resolve</b>			