

Cotherstone Parish Council

Correspondence List for meeting dated 11 April 2018

Ref	Date received	From	Subject	Note/comment
<i>Note: CDALC = County Durham Association of Local Councils NALC = National Association of Local Councils SLCC = Society of Local Council Clerks</i>				
1	06/03/2018	CDALC	Roadworks report w/c 3/3/18. Nothing new affecting the parish.	
2	07/03/2018	CDALC	Details of Bullying and Harassment day course for Clerks, 2 May, 9am-4pm. Free of charge.	Clerk booked to attend.
3	07/03/2018	CDALC	Survey Monkey survey on clerks' bullying/harassment in preparation for above course. Clerk completed.	
4	08/03/2018	CDALC	Request from Wolsingham PC for sharing experience of PCs operating skate parks.	
5	08/03/2018	CDALC	Details of stakeholder consultation on Review of Local Government Ethical Standards, open until 18 May 2018. Covers arrangements needed to safeguard local democracy, maintain high standards on conduct and to protect ethical practice in local government, including parish councils.	Details can be forwarded on request to the Clerk. The PC could consider submitting a response.
6	08/03/2018	BC Shelters	Sales promotion for bus shelters	Filed.
7	09/03/2018	SLCC	Spring 2018 electronic newsletter with details of branch meetings and training.	Consent given to continue to receive newsletter by email
8	12/03/2018	CDALC	Roadworks report w/c 10/3/18. Nothing new affecting the parish.	
9	12/03/2018	DCC Planning	Weekly list of new application w/e 11 March. Nothing new relevant to the parish.	
10	12/03/2018	Teesdale Action Partnership	Details of Board meeting 21/3/18, 6-8pm, Ingleton Village Hall.	Announced at meeting 14/3/18.
11	13/03/2018	Broxap Street Furniture	Promoting new catalogue	Filed.
12	13/03/2018	CDALC	Reminder that National Minimum Wage increases to £7.83 for those over 25 from 1 April, and that PCs should not break the law by allowing the actual hours worked by clerks to bring them below this figure.	
13	13/03/2018	CDALC	Met Office Severe Cold Weather alert for 16-19 March.	
14	14/03/2018	CDALC	NALC Chief Executive's Bulletin covering: news of lobbying on GDPR impacts as Bill goes through Committee Stage; and launch of government's draft revised National Planning Policy Framework.	
15	15/03/2018	SLCC Lesley Swinbank	Results of Clerks Bullying and Harassment survey	
16	16/03/2018	Northern Heartlands	Details of 'Planning - a Participatory Art?' day of discussion, performance, debate and networking, showcasing examples of creative engagement in planning, Wednesday 25 April, 10.30-5pm, Bishop Auckland Town Hall, £35.	
17	16/03/2018	Elancity	Sales literature for The Evolis Radar Speed Sign (solar powered pack £1799)	Filed.
18	21/03/2018	CDALC	NALC Chief Executive's Bulletin covering: news of ongoing lobbying on impact of GDPR on the parish council sector; and progress on national employers pay offer.	

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19	21/03/2018	CDALC	Request for funding to help raise £10k to host a revived Durham Women's Gala family event in Wharton Park, Durham on 30 June.	
20	21/03/2018	CDALC	Copy of Governance and Accountability Practitioner's Guide, amended for 2018 (68pages)	Can be forwarded to any councillor on request.
21	21/03/2018	Mazars	Annual Governance and Accountability Return (AGAR) forms to complete	For use in submission post year-end and before 6 July 2018.
22	23/03/2018	CDALC	Update on Mazars (external auditor) indication of Reserves Balances they will consider reasonable: between 25% and 115% of precept, excluding any earmarked reserves set aside for specific purposes.	The PC's earmarking of reserves for specific purposes in January 2018 will achieve compliance.
23	26/03/2018	CDALC	Call for sponsors for County Durham Environment Awards (packages from £500)	
24	26/03/2018	CDALC	Reminder that Big Spring Clean litter-pick campaign runs until 15 April	
25	27/03/2018	CDALC	Request by Bradbury Parish for information on sourcing bedding plants for displays	
26	27/03/2018	CDALC	NALC Chief Executive's Bulletin covering: successful Lobby Day interacted with 100+ parliamentarians (focussing on GDPR); diary date for annual NALC conference, 30/31 October in Milton Keynes	
27	27/03/2018	CDALC	Booking instructions for Cemetery Management and Compliance day course, 17 July at County Hall. Price dependent on numbers attending.	Booked place, as agreed at January meeting.
28	27/03/2018	CDALC	Section 137 Expenditure Limit for 2018/19 is £7.86 per elector. NALC Legal Briefing also supplied.	
29	28/03/2018	CDALC	NALC Legal Briefings LO3 to LO10 on GDPR	Can be forwarded on request. Filed for reference.
30	28/03/2018	CDALC	Severe Cold Weather alert for 1-3 April	
31	28/03/2018	CDALC	Details of Ingleton PC Clerk vacancy	
32	29/03/2018	CDALC	Follow-up slide pack, copy of Governance and Accountability for Smaller Authorities and notes from Mazars training session held 28/3	Can be supplied on request.