

COTHERSTONE PARISH COUNCIL

Finance Report

Author Responsible Financial Officer
Meeting date 12 September 2018

1. Receipts, Payments and bank reconciliation

| | | |
|---|---------------------------------------|-------------------|
| Bank statement balances | | |
| Closing balance at bank 31 August 2018 | | £20,924.02 |
| Less unrepresented cheques | None | |
| Net balance at bank | | |
| Income and Expenditure account balances 26 June – 31 August 2018 | | |
| <i>Opening balance at 26 June 2018</i> | | £21,474.26 |
| <i>Income</i> | | |
| | G Brownless – (D Hodgson interment) | £75.00 |
| <i>Expenditure</i> | | |
| | 100025 – Clerk July salary | £145.75 |
| | 100026 – Clerk expenses reimbursement | £66.69 |
| | 100029 – A R Toward | £200.00 |
| | 100027 – HMRC PAYE/NI Q1 | £92.80 |
| | 100028 – Mark Armstrong | £120.00 |
| | | £625.24 |
| Balance of income and expenditure | | £20,924.02 |

2. Payments due and needing authorisation on 12 September 2018

| Payee | Description | Amount |
|--------------------------|---------------------------------|---------|
| Clerk | Salary – July | £145.75 |
| Clerk | Salary – August | £145.75 |
| Cotherstone Village Hall | Room hires (6 x PC, 2 x N.Plan) | £112.00 |
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Recommendations

1. To receive a report of receipts and payments 26 June to 31 August and bank reconciliation at 31 August 2018.
2. To authorise payments due.