

## Correspondence List for meeting dated 13 February 2019

Ref	Date received	From	Subject	Note/comment
<i>Note: CDALC = County Durham Association of Local Councils    NALC = National Association of Local Councils    SLCC = Society of Local Council Clerks</i>				
1	07/01/2019	DCC Planning	Weekly list of new applications w/e 6 January. Nothing new in the parish.	
2	07/01/2019	CDALC	Reminder that nomination deadline for Buckingham Palace Garden Party is 20 January.	Previously discussed and no nomination going forward.
3	08/01/2019	Durham Community Action	Details of Community Learning Courses (eg. Good governance, managing volunteers, managing finance, attaching new business and managing risk) and Community Development Workshops (eg. Social media, protecting charity finances, safeguarding, completing funding applications and GDPR).	
4	08/01/2019	SLCC	Spring newsletter: dates of the four Branch meetings this year (Great Aycliffe, Greatham, Easington and Trimdon, covering digital mapping, DCC Records, VAT and RBS software respectively)	
5	14/01/2019	CDALC	Weekly list of roadworks w/c 12/1/19. Nothing to report.	
6	14/01/2019	DCC Planning	Weekly list of new applications w/e 13 January. Nothing new in the parish.	
7	10/01/2019	CDALC	Request to share information about other councils rules relating to dogs in cemeteries — for Murton Town Council	
8	10/01/2019	CDALC	Advice, with link, to allow PCs to view licensing applications and news that DCC's Statement of Licensing Policy is due for review soon. The PC can make representation in respect of a licensing application, relating to: prevention of crime and disorder, public safety, prevention of public nuisance or the protection of children from harm.	Clerk will be alerted if any applications are relevant to the parish
9	14/01/2019	DCC Electoral Services	Reminder of the procedure to follow as a result of a casual vacancy occurring within the Parish Council.	
10	14/01/2019	DCC Transformation and Partnerships	Call for details of any holiday activities (with food) for inclusion in county-wide directory of provision.	
11	15/01/2019	CDALC	Request to share information about other councils assisting with snow clearance/ploughing — for City of Durham Parish Council	
12	15/01/2019	SLCC	Notice that nominations are open(until 1/2/19) for by-election of SLCC Director for North Region.	
13	15/01/2019	CDALC	Reminder that, by law, the Parish Council must call an Annual Parish Meeting between 1 March and 1 June each year. Legal Topic note 'Meetings of Parish Meetings' included.	Clerk has prepared briefing paper for discussion on 19/2
14	15/01/2019	CDALC	Details of publication 'Licensing Review Handbook: A Practice How to Guide for Residents and Objectors' written by barrister Nigel Booth. £14.99.	
15	15/01/2019	Came & Company	Notice that Stackhouse Poland has been sold to Arthur J Gallagher & Co. (Came & Company Local Council Insurance is a trading style of Stackhouse Poland). No action needed.	

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16	16/01/2019	CDALC	News that Thornley PC has released a second instalment of 'A year in the Life of Thornley Parish Council, available online or on YouTube and welcome feedback on it.	
17	18/01/2019	CDALC	Details of vacancy for Clerk at Trimdon Foundry Parish Council.	
18	18/01/2019	CDALC	Details of vacancy for Clerk at Greencroft Parish Council.	
19	18/01/2019	CDALC	Link to NALC's 'Points of Light' highlighting the work of 150 parish councils - for interest and possible inspiration.	Link circulated to all clls 21/1/19
20	18/01/2019	CDALC	Latest update to the Section 106 Register, showing where funds are available in the county. In Teesdale there remains £104 for 'offsite play and amenity facilities in Cotherstone' due to The Close development, and £4k for open space contribution due to Taylor Wimpey development at Startforth — both available to groups with the Barnard Castle West electoral division.	
21	20/01/2018	CA Stamp	Enquiry about quoting for grass cutting work.	Clerk advised that existing contracts have been extended, tenders for 2020 will be invited at the end of 2019.
22	20/01/2019	CPRE	Campaign to Protect Rural England - North East newsletter Winter 2018/19.	Can forward on request. Or unsubscribe?
23	21/01/2019	DCC Planning	Weekly list of new applications w/e 20 January. Nothing new in the parish.	
24	21/01/2019	CDALC	Result of draw for Royal Garden Party nominations: Barnard Castle and Wheatley Hill were drawn at random.	
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26	21/01/2019	HMRC	Links to help with: new employers' basics and email preferences for future advice emails.	Filed.
27	21/01/2019	SLCC	Survey on why clerks don't attend Branch meetings (next ones are at Greatham, Easington and Trimdon - clerk responded that distance to venues was major obstacle to attending).	
28	22/01/2019	Rural Services Network	Bulletin: underfunding of rural hospitals, rural schools facing isolation, farmers left behind by poor connectivity, no-deal Brexit catastrophe for farmers, 'Sandwich Generation' vulnerability; impacts from rise of charity shops; rural related politics.	Can forward on request. Or unsubscribe?
29	22/01/2019	CDALC	Request to share information about repair/maintenance of external clock — for Sacriston Parish Council	
30	22/01/2019	CDALC	NALC Chief Executive's bulletin: New Year letter from chairman Cllr Sue Baxter; Points of Light 2019; internal committee work; external visits.	Points of Light already circulated and Chairman's letter circulated 22/1/19
31	23/01/2019	CDALC	News introducing Durham's Year of Culture, and invitation to submit details of any events being organised to support Lumière/Brass Festival etc.	
32	24/01/2019	HMRC	Employer advice: links to help with payroll, minimum wage and workplace pension.	Filed.

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33	24/01/2019	DCC Development and Housing	Details of County Durham Plan Pre-Submission Consultation (from 25/1 to 8/3/19) and consultation event.	Message, with details sent to all cllrs 28/1. Agenda item 13/2/19.
34	25/01/2019	HMRC	Employer advice: links to help with end of year submission, new year payroll and P60s	Videos watched and filed.
35	28/01/2019	DCC Planning	Weekly list of new applications w/e 27 January. Nothing new in the parish.	
36	28/01/2019	Teesdale Action Partnership	Details of County Durham Plan Pre-Submission Draft consultation event (11 February).	Details sent to all cllrs 28/1/19.
37	29/01/2019	Rural Services Network	Bulletin: clean air strategy to intensify rural fuel poverty, 'what's it like to lose rural public services', LINK raises fees to save rural ATMs, super fast rural broadband, rural related politics	Can forward on request. Or unsubscribe?
38	29/01/2019	CDALC	Request to share information about experience of warm memorial cleaning suppliers — for Greater Willington Town Council	
39	29/01/2019	CDALC	Weekly list of roadworks w/c 26/1/19. Nothing to report.	
40	29/01/2019	CDALC	Notice that the awaited report on Local Government Ethical Standards will be published 30/1/19.	Will forward the report to all councillors in due course.
41	29/01/2019	CDALC	NALC Chief Executive's bulletin: news from Larger Councils Committee, Great British Spring Clean will be from 22 March - 23 April.	
42	30/01/2019	CDALC	News of publication of 110-page report on Local Government Ethical Standards, and NALC media release welcoming backing for its call for reforms to the current regime, aimed at improving behaviour in town and parish councils, including sanctions, greater emphasis on training and development. Measures recommended include: a new power for principal authorities to suspend councillors from all tiers of government; revised rules on declaring interests, update model code of conduct and greater transparency about the number and nature of complaints.	Link to the report can be provided by the Clerk if requested.
43	30/01/2019	CDALC	Request for Parish Council to host a CDALC/DCC Local Councils Working Group meeting - either Friday 21 June or Monday 25 November, 10am-12noon. Expected max 12 people, with refreshments to provide before the 10am start.	Does Cotherstone wish to host one of these meetings?
44	31/01/2019	CDALC	Details of additional documents accompanying the County Durham Plan Pre-submission Document: The County Durham Building for Life Supplementary Planning Document 2019 (focussing on improving design and promoting a good quality environment); The County Durham Plan Residential Amenity Standards Supplementary Planning Document (providing guidance on how best to design extensions and undertake other domestic developments such as decking, walls and balconies and guidance on space/amenity standards expected where new dwellings are proposed); The County Durham Housing Strategy; and the County Durham Homelessness Strategy. Reminder about consultation and drop-in events (see item 32 above)	
45	01/02/2019	North East War Memorials Project	Letter seeking donations to raise £45k for updating and keeping the website <a href="http://www.newmp.org.uk">www.newmp.org.uk</a> going and to develop it further as a resource (it was first set up 12 years ago with Heritage Lottery Funding). Offer to link to PC website.	Full letter available from Clerk on request.
46	04/02/2019	DCC Planning	Weekly list of new applications w/e 3 February. Nothing new in the parish.	

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47	04/02/2019	CDALC	Notice of Mazars' update on Annual Governance and Accountability Returns process and other audit-associated questions. Wednesday 3 April, 6-7pm, Durham County Hall, free to attend.	Clerk will attend. Councillors welcome also, to book by 22/3.
48	04/02/2019	CDALC	Durham County Council allotment consultation - concerned with transferring ownership to Parish Councils.	Not relevant to Cotherstone.
49	04/02/2019	CDALC	NALC Chief Executive's bulletin: publication of final local government finance settlement 2019/20, which confirms council tax referendum principles have not been extended to parish councils; £56.5m allocated to principal authorities to prepare for Brexit; publication by NALC of new materials to encourage more people to stand for election on local councils; launch of Committee on Standards in Public Life report on local government ethical standards (which include backing of re-introduction of sanctions); Local Council Expo 2019 details; and NALC's Spring Conference details.	
50	05/02/2019	Rural Services Network	Bulletin: snow problems for rural care workers; council funding gap; broadband speeds; bus fares; clean air strategy, rural politics.	Unsubscribe?
51	05/02/2019	CDALC / DCC Spatial Policy team	County Durham Housing Strategy Consultation - runs until 8 March. Full document is at <a href="http://www.durham.gov.uk/consultation">www.durham.gov.uk/consultation</a> . Presentation to Smaller Councils Forum on 21 February in Murton.	As the Clerk if you need more information.