

COTHERSTONE PARISH COUNCIL

Finance Report

Author Responsible Financial Officer
 Meeting date 13 February 2019

1. Receipts, Payments and bank reconciliation

Bank statement balances		
Closing balance at bank 31 January 2018		£18,468.45
Net balance at bank		£18,468.45
Income and Expenditure account balances 1 – 31 January 2019		
<i>Opening balance at 1 January 2019</i>		£18,837.77
<i>Income</i>	Markham – allotment rent	£8.00
	Baker – allotment rent	£3.00
	Foster – allotment rent	£8.00
	Bambridge Memorials – additional inscription	£45.00
	Nellis – allotment rent	£6.00
		£70.00
<i>Expenditure</i>	100053 – Clerk December salary	£148.66
	100054 – Clerk January salary	£179.26
	100055 – HMRC PAYE/NI Q3	£111.40
		£439.32
Balance of income and expenditure		£18,468.45

2. Payments due and needing authorisation on 13 February 2019

Payee	Description	Amount
Clerk	Salary – February, plus PAYE refund	£454.86
Post Office (clerk reimbursement)	Stamps	£13.92
Microsoft (clerk reimbursement)	Office 36 Personal annual fee	£59.99
Planning Advice Plus	Neighbourhood Plan work	£1,000.00

Recommendations

1. To receive a report of receipts and payments 1 to 31 January and bank reconciliation at 31 January 2019.
2. To authorise payments due.