

COOTHERSTONE PARISH COUNCIL

Budget 2018/19

Author Responsible Financial Officer
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Introduction

Following the Council's decision to set a precept of £6,810 for 2018/19, the following draft budget has been prepared for income and expenditure during the next financial year.

Income		
Precept	£6,810.00	
Cemetery		
Wayleaves	£35.00	
HMRC VAT refund for 2017/18	£115.15	
Rents		
Hearse House	£156.00	
Allotments - The Close	£64.00	
Allotments - Klondike	£60.00	
Grants		
Total income	£7,240.15	
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Expenditure		
Services		
Grass cutting - Greens / Klondike	£1,440.00	Richard Toward contract awarded Feb 2018
Grass cutting - Cemetery	£960.00	Richard Toward contract awarded Feb 2018
Grass cutting - miscellaneous/additional	£100.00	For example, during 2018 The Hagg at £40
Allotments - Klondike wall repairs		Written quotations awaited
Village Hall hire	£140.00	10 meetings @£14
Cemetery	£50.00	Miscellaneous eg paint
Contributions and support	£650.00	£500 village hall, £150 Play@Cotherstone
Section 137 donations	£17.00	Poppy wreath
<i>Total services budget</i>	<i>£3,357.00</i>	
Council administrator		
Clerk salary	£1,200.00	At 2018 basis of £100pm
Clerk's office expenses (broadband, paper, Dropbox)	£75.00	* see note 1 below
Insurance	£379.74	* see note 2 below
Membership/subscriptions	£100.00	CDALC at 2018 rate
Audit fees	£200.00	or possibly zero if certified exempt
Notices/advertisements	£75.00	2019 grass cutting notice in Teesdale Mercury
Postage	£10.00	based on previous postage use
Travel and subsistence	£50.00	based on two journies across Co. Durham
Training	£250.00	Cemetery £165 (audit, allotments both free of charge)
Website, domain, maintenance	£140.00	based on £130 in 2018
Removal of Christmas Trees	£60.00	based on £55 in 2018
Data Protection Officer	£350.00	based on information as at February 2018
<i>Total council administration budget</i>	<i>£2,889.74</i>	
Total expenditure	£6,246.74	
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Balance of income less expenditure * see note 3	£993.41	

Notes

- Clerk's office costs apportioned between Middleton (25%) and Cotherstone (25%) PCs and private use (25%):
Broadband £3.25pm, paper/stationery £1pm, Dropbox £2pm
- Based on moving from Zurich to Came & Company (£448.25 paid in 2017/18, including 10% Long Term Agreement discount. Came & Company quote £329.93 including 5% LTA discount. Add penalty for leaving Zurich - the discount previously received, ie £49.81)
- Positive value = contribution to general reserves; negative value = withdrawal from general reserves

Recommendation

Councillors are recommended to discuss the draft budget presented and approve a final budget for 2018/19.