

Cotherstone Parish Council – Action Log updated 6 November 2018

Parish Council meeting date	Issue	Detail	Latest action	Latest action date	Next action due	Next action by
June 2018	Rights of Way	Request for strimming/cutting back of footpath between Hawcroft Lane and east green	<p>Email sent to Mike Muden, Rights of Way Officer at DCC, 11/6/18, who advised 19/6/18 to log through Do-it-Online system. Logged 24/6/18, Ref. 28997127.</p> <p>5/9 Clerk asked for update.</p> <p>13/9 Clerk again asked for update from Highways Team</p> <p>14/9 Clerk received confirmation that update requested, Case Ref. FS30723006.</p> <p>5/11 Clerk received email that job has been completed and case closed.</p>	13/9	None - complete	
June 2018	Rights of Way	Request for removal of accumulated driftwood beside footbridge over River Balder	<p>Email sent to Mike Muden, Rights of Way Officer at DCC, 11/6/18, who advised 19/6/18 that he would pass this request to the Bridges Section.</p> <p>Clerk chased 5/9 and was told that Bridges Section will update (“they’ve been short of staff lately”)</p> <p>11/10 Clerk chased Mike Murden for update. 12/11 MM offered to speak to the Bridges Technician to see what’s happening and will report back to Clerk.</p> <p>18/10 Bridges engineer has inspected and put as medium to low priority as there isn’t much wood there, but it will get dealt with at some time.</p>	5/9	No further action required?	
July 2018	Website charges	Uncertainty about what the annual fee for hosting and maintenance covers	Clerk requested that ‘admin’ status be transferred to Clerk, and meeting arranged with Mark Armstrong to hand over maintenance/housekeeping.	5/10		
September 2018	Bus Shelter	Repainting needed inside and outside	Clerk checking on what is covered in quotations received.			For discussion at meeting 14 November
	New noticeboard at east of village	Clerk to obtain prices/designs for recycled plastic noticeboard	CLr Quick preparing design and materials cost for softwood-framed 6xA4s noticeboard for location in cemetery land			For discussion at meeting 14 November
October 2018	Land Registry contact details for PC	Incorrect details on file at Land Registry	3/11 Clerk submitted forms to Land Registry for change of contact details on three parcels of land.			

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October 2018	Pothole	Opposite Glenair DL12 9QW	11/10 Clerk logged on CRM Case Ref.31460482. 16/10 Email notice that job has been added to DCC work programme.			