

## Correspondence List for meeting dated 14 November 2018

Ref	Date received	From	Subject	Note/comment
<i>Note: CDALC = County Durham Association of Local Councils    NALC = National Association of Local Councils    SLCC = Society of Local Council Clerks</i>				
1	05/10/2018	SLCC	News bulletin covering: External auditor report (not relevant as PC certified as exempt), shortlist for Society awards announced, new right to paid leave for bereaved parents, board of director vacancies, publication of 'Charles Arnold-Baker on Local Council Administration, 11th edition now out, priced £104 to members.	Copy of Arnold-Baker (the Council 'Bible' has been ordered with cost split between three councils).
2	08/10/2018	DCC Planning	Weekly list of new applications w/e 7 October. Nothing new relevant to the parish.	
3	08/10/2018	CDALC	Request to share information on website contractors and if councillors are provided with ipads/tablets - for Ferryhill Town Council	
4	08/10/2018	Teesdale Action Partnership (via W Greenfield)	Details of Electric Vehicle Roadshow, Durham Market Place, 15 October, 10-12noon, Free to attend.	Announced at meeting 10/10/18.
5	08/10/2018	Cotherstone Pre-School	Notice that Cotherstone Pre-School wish to host event on East Green on Wednesday 31 October 5-7pm for Halloween, serving hot food and hosting games for children.	Discussed at meeting 10/10/18
6	10/10/2018	CDALC	Request to share information on Enhanced DBS checks for councillors and under what circumstances PCs have done this — for Stanley Town Council	
7	11/10/2018	Sunshine Gym (Broxap)	Catalogue promotion - outdoor gym equipment	Filed and unsubscribed.
8	11/10/2018	CDALC	Request to share information about risk assessment for 'Wars Over' commemorative beacon lighting — for Esh PC	
9	15/10/2018	CDALC	Weekly list of roadworks w/c 13/10/18. Nothing new to report in parish.	
10	15/10/2018	DCC Planning	Weekly list of new applications w/e 14 October. Nothing new relevant to the parish.	
11	16/10/2018	CDALC	Request to share information about swapping banks to Unity Trust — for Horden Parish Council	
12	16/10/2018	CDALC	Call for expressions of interest in finance training session on 13 November 6pm.	Clerk would have attended but for calendar clash.
13	17/10/2018	Openreach	Details of Wayleave Agreement for footpath opposite Hagg House.	
14	18/10/2018	CDALC	Request to share information about payroll bureaux - for Hetton Town Council	
15	18/10/2018	CDALC	Request to share information about using small claims court to recover debts due to council — for Pelton PC	
16	18/10/2018	CDALC	Call for expressions of interest (by 25 October) in appraisal training, 11 December, 6pm.	
17	20/10/2018	Resident A	Offer to donate two Silver Birch saplings to Cotherstone village, part of The Queens Commonwealth Canopy project.	For discussion at meeting 14/11
18	22/10/2018	CDALC	Weekly list of roadworks w/c 20/10/18. Nothing new to report in parish.	

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19	22/10/2018	DCC Planning	Weekly list of new applications w/e 20 October. Nothing new relevant to the parish.	
20	22/10/2018	CDALC	Update on government proposal to find legislative time to introduce prevention of councillors being appointed when they have been found guilty of serious crimes.	
21	22/10/2018	CDALC	Request for information to be shared on DCC website about any Remembrance Day parades/services	
22	23/10/2018	CDALC	Poster for Police, Crime and Victims' Commissioner event, Shildon, 27 October	Circulated to all Cllrs 23/10
23	23/10/2018	CDALC	Details of finance training session, 13 November, 6pm at County Hall. Clerk unable to attend.	Details sent to all Cllrs 23/10
24	24/10/2018	CDALC	Details of National Tree Week and grant scheme.	Circulated to all Cllrs 24/10
25	24/10/2018	CDALC	Information from Zurich insurance about tree liabilities: The recent Court of Appeal decision in the case of Cavanagh v Witley Parish Council serves as a reminder that any landowner has to have a risk based, planned and managed approach to the risks that trees on its land bring. In this case the Judge in the lower courts found that the parish council's approach to inspection of trees on a blanket three yearly cycle was inadequate and failed to take into account trees in higher risk locations, asserting that a more frequent and rigorous inspection on the particular tree in question would have identified the decay that subsequently led to the tree falling into the path of a bus. The parish council appealed, but the appeal was rejected and the original finding upheld by the Court of Appeal. What does this mean for you? As we have previously outlined to the LCAS membership, a tree management strategy and framework needs to be established and implemented. The approach cannot be a blanket, in terms of timetables, and inspection frequencies will need to be flexed to reflect risk. Councils should seek the advice and support of suitably qualified arboricultural experts. Your local unitary authority, county or city council may also be a useful point of reference in how they risk manage their tree stock.	
26	24/10/2018	CDALC	Information from Zurich insurance about cemetery and memorial safety: In July 2018 a revised version of the British Standard – BS8415 – was published, following a significant period of consultation. Amendments to the standard include updates on the recommended methodology for testing the design, construction and fixing of memorials, taking into account ground and soil conditions. It is established law that ownership of memorials remains with the family of the deceased. However, in discharging their duty of care to employees, visitors and other members of the public, burial ground operators need to have in place management and monitoring systems to control the risks from memorials. These systems should start with ensuring that any new memorials being erected are designed and installed in a manner that is compliant with, as a minimum, the best practice outlined in BS8415 or to at least equivalent standards. The risk of injury or death caused by a failed or collapsing memorial remains extremely low. However, as is often the case with tree accidents where statistical risk is extremely low also, the public reaction to an incident of this nature is often quite challenging and calls into question the associated levels of risk. Those with responsibility for the operation of burial grounds and cemeteries should refresh their understanding of their responsibilities and ensure that the right questions are being asked of installers and permission to install only being granted when satisfied that the appropriate best practice standards are being met. " This is provided for information only and you may wish to check things out with your current insurance provider.	

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27	25/10/2018	CPRE	Autumn newsletter for the Campaign to Protect Rural England - North East region. cursory glance reveals nothing of direct relevance to Teesdale. PDF can be forwarded on request to Clerk.	
28	26/10/2018	DCC Planning	Weekly list of new applications w/e 25 October. Nothing new relevant to the parish.	
29	29/10/2018	Teesdale Acton Partnership	TAP ebulletin, covering voting for next year's priorities, board meeting 14 November, Staindrop, 6-8pm, unemployment help, careers fair, grants of £500-£1k for volunteer support. Clerk can forward 10-page PDF on request.	
30	30/10/2018	CDALC	News of recent budget announcement that public toilets will in future receive mandatory business rates relief.	
31	31/10/2018	CDALC	Details of training session on Appraisals, 11 December, 6pm at County Hall.	Let Clerk know of any interest by 30/11
32	02/11/2018	CDALC	Weekly list of roadworks w/c 3/11/18. Nothing new to report in parish.	
33	02/11/2018	CDALC	Encouragement for councillors to participate in current DCC consultations: Planning, AAP Priorities for 2019/20 (closing date 30/11), Digital Strategy (closing date 25/11/18) and Seaham Townscape Heritage Project (closing date 30/11). Link can be provided by Clerk on request.	
34	02/11/2018	CDALC	Notice that the NALC/CDALC subscription for 2019/20 will be 16.99p per elector	
35	05/11/2018	CDALC	Link to speech on 'parish power' by Rishi Sunak MP (Local Government Minister) to NALC annual conference.	Please ask for link if you'd like to read this interesting, positive speech.
36	05/11/2018	CDALC	NALC Chief Executive's bulletin - items covered elsewhere previously	
37	05/11/2018	CDALC	Notice of vacancy for Staindrop Parish Clerk.	
38	05/11/2018	DCC Planning	Weekly list of new applications w/e 4 November. Details circulated to all cllrs 5/11/18.	