

COTHERSTONE PARISH COUNCIL

Minutes of a the Annual General Meeting for the year ending 31st March 2017 of Cotherstone Parish Council held on Wednesday 10th May 2017 in Cotherstone Village Hall.

Present: J Birkett (Chairman), R Hunter, J Watson, D Rabbitts, J Gill, A Thorn

Also in attendance: R Tarn (Clerk) & 1 member of the public.

- 1. Election of Chairman:** DR proposed J.B for chair; seconded by RH. JB accepted the nomination.
- 2. Signing of Acceptance Form:** The declaration of acceptance of office was signed by J.B and witnessed by R.T.
- 3. Election of Officers:** DR proposed RH for vice chair; seconded by JW. AT was agreed as officer for the Village Hall and Peter Webb for Cotherstone School. The officer for CDALC was agreed to be left open and for Play @ Cotherstone is no longer applicable.
- 4. Declarations of Interest:** There were no declarations of interest for this meeting.
- 5. Apologies:** None
- 6. Minutes of the 2016 Annual General Meeting:** These had been circulated, accepted by all and signed by the chairman at the June 2016 meeting.
- 7. Chairman's Report** – Councillor John Birkett presented his report for the year; a copy of which is attached to these minutes. JB thanked his fellow councillors for all their support and hard work over the year. JB also wished to thank K Towler, A Sabey and J Watson for the Clerk work undertaken and to welcome the new PC Clerk, Rachel Tarn.
- 8. Presentation of Provisional Annual Accounts:** R.T presented the accounts for year ending 31/03/2017. A copy of the accounts are attached to these minutes. Proposed by J.W and seconded by AT that the accounts be accepted and agreed by the Parish Council. The annual governance statement for 2016/17 was read and the PC approved the statement and this was signed. The accounts are to be handed to C Butler for auditing – RT to action.
- 9. Standing Orders:** It was agreed by all that there were no changes to the standing orders.
- 10. Date of Next AGM:** Wednesday 9th May 2018.

The Chairman closed the AGM at 07:15.

Signed Date