

**COTHERSTONE PARISH COUNCIL**  
**MINUTES OF THE MEETING**  
**Wednesday May 14<sup>th</sup> 2015.**  
**VILLAGE HALL -COTHERSTONE -7.30PM.**

**The Clerk opened the meeting at 7.45pm.**

**1. Election of Chairman**—Due to unforeseen circumstances and the appointment of a new Parish Clerk. It was Proposed by J Watson seconded by D Rabbitts and agreed by cllrs. That R Hunter be elected to stand for another year. R H was in agreement with this proposal.

**2.** Chairmans Acceptance Form was signed by the R H .

**3.** Present –R Hunter, J Birkett J Watson, D Rabbitts, A Thorn, J Gill, K Harrow.

**Declaration of Interest.** DR.JW.BT( clerk).

**4.Election of Officers and Representatives.**

Vice Chairman proposed by JW seconded by DR that J Birkett stand for a second year. With a view to stand as Chairman next year. This was agreed by all.

Village Hall –A Thorn. Cotherstone School. P Webb.-co-opted  
Play@ Cotherstone D Forster.co-opted. PACT –K Harrow. CDALC –any two  
Cllrs.can attend meetings.

**5.** Minutes of the April Meeting were signed by the Chairman as being a true and correct record.

**5A. Matters Arising**

**Planning**

**a.**DM/15/00181/FPA Barn Conversion on land rear to the Poplars.

This has been approved by the DCC Planning Committee RH proposed that cllrs read through the planning report. It was agreed and proposed not to take this application any further.

**b.**DM/01253/TCA-Felling Trees

Tree inspection "Hagg House "RH spoke on the report received from Andrew Watson –"All about Trees "Clerk to print 6 Black/white copies send one to D & C Robertson. Broken Branch Mrs C Robertson would prefer this to be taken down. PC agreed to ask Gills and BW. DR offered his help.

**c.**Neighbourhood Plan—A second grant of £7237.00 had been applied for and approved. An Open Event has been planned for June –July.in the Village Hall. Consultant S. Hanson reported the next phase-the questioner will be available in 3-4 weeks. To cut down on printing costs more e.mail addresses were needed.

**6.Cemetery.Greens Allotments.**

**The Close/East Green-** Close Allotment entrance and corner of East Green. Still work to do.Clerk to contact DCC Highways. (Gary Surtees )

**Cemetery –Gates** –DR has spoken to Mr Patterson –still waiting.

**Greens.** Looking good.

**Allotments** -Concern Allotment C3, Addison-send letter quoting please read contract rules. New Resident to the village interested in an allotment.

Clerk to offer K 3 clerk to Mr Hutchinson.



**7. Accounts for Payment** –Zurich Ins £462.28 Advert Teesdale Mercury £57.60.  
CDALC –Subs £92.35. Grass Contract £360.00 All About Trees £336.00  
N/Bourhood Plan –expenses-'Press Ahead Ltd' £452.00.  
Wm Smith 2signs £130.54.

**8.Reports from Representatives.**—none

**9.Planning –**

**DM/01213/FPA**—Single Storey Extension Croft Cottage Mr Mrs Smith.  
No Objections –Agreed

**APP/X1355/W/15/3002666-Appeal Reference.**

Land to the West of Marwood Terrace. No other information on planning decision date etc.

**DM/15/00884/FPA Tea Rooms Brook House Mrs Alex Reed.**

No update.

**10.Village By Laws**-update it was agreed this would be at the June Meeting-RH asked all cllrs to take info home to read through-JW to report at next meeting.

**11. Application For Parish Clerk**—two applications had been received  
1.Elizabeth Gill 2. Leslie Hanson. It was proposed that three cllrs would attend the interviews –RH.JB.JW.—Date May 22<sup>nd</sup> Friday in the middle room Village Hall. Leslie Hanson 10am Elizabeth Gill 10.45am.

Clerk to contact both to see if date/time was suitable.

**11a.** New Transparency code for Parish Councils with annual expenditure less than £25K does not require Government Nominated external audit from 2017. Discussed /agreed that proposed to use C. Butler to carry out external audit with internal audit by another suitable person ( to be confirmed )

R H will look at other requirements of Transparency Code on Parish website.

**12.Correspondence.**

**a,**JB confirmed that the tree causing concern at the boundary of Fitzhugh is the responsibility of Two Castle Housing clerk to contact.

**13. A.O.B.**

**1 Station Terrace** –danger concealed entrance sign needed clerk to contact Highways clarify how we go about this can we request they see to it as an official H/Ways issue ?

**2.**Lane in front Leisure Cottage (Watergate Lane) Potholes need attention. AT has but some stones in but more needed.

**3.** Wm Smith -Two No Parking Signs-The Hagg – ready to site agreed to go ahead.

**4.**Tree on the East Green –letter sent to "Trees for Cotherstone"

Write again what was the outcome of the meeting.

**5.**6/5/15 DCC Footpaths –cut back wild flowers –same happened last year –contact Mike Murton.

**6.**Please can the Fun Weekend use the Hagg Grounds and Village Green. Can we ask R Gill to cut the Hagg Grounds –Agreed

**7** Flippy Lids missing from number of Litter Bins –East Green and Hagg–contact Street Scene.

**8.** Village Pump –cement on the top left by workmen- DR will have a look also speak to Ken Fairless.

9. JW, because of the reduction from DCC of Village Hall Grant – please could the PC look into this before the next years Precept. Going back the PC always included a Village Hall Grant of £500 within the precept. This was changed to a Village Grant which enabled various organizations to apply. It was agreed this should be considered and thought through.
10. The Bus Shelter damage to the Perspex on window needs removing KH offered to see to this,
11. RH apologies for the June Meeting.
12. Flower Tubs at The Close -Clerk to ask Roy Siswick.
13. Date of Next Meeting June 10<sup>th</sup> 2015

**Councillours please meet at the Cemetery Gates 6pm.**

**As there was no other business the meeting closed at 9.00pm**

Signed



J BIRKETT

VICE CHAIRMAN