

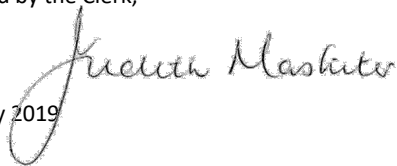
# COTHERSTONE PARISH COUNCIL

*Members of the public and the press are invited to attend the*  
Annual Meeting of the Council to be held in the Millennium Room, Cotherstone Village Hall  
**on Wednesday 8 May 2019 at 8.00pm**

AGENDA	Paper
<b>1. Election of a Chair for the year 2019-20 and signing of declaration of acceptance of office</b>	
<b>2. To receive and approve apologies for absence</b>	
<b>3. To receive declarations of interest</b>	
<b>4. To consider requests for dispensations</b>	
<b>5. Election of a Vice-Chair for the year 2019-20</b>	
<b>6. Reminder of the need for all councillors to review their Register of Interests</b>	
<b>7. Minutes</b> To resolve that the minutes of the Parish Council Meeting held 10 April 2019 are an accurate record	080519-1
<b>8. Governance</b> a. To review Parish Council policies: i. <a href="#">Standing Orders</a> (last reviewed September 2018) ii. <a href="#">Financial Regulations</a> (last reviewed April 2018) iii. <a href="#">Code of Conduct</a> (last reviewed June 2017) iv. <a href="#">Equality Policy</a> (last reviewed September 2018) v. <a href="#">Document Retention and Disposal Policy</a> (last reviewed May 2018) vi. <a href="#">Grant Awarding Policy</a> (last reviewed September 2018) vii. <a href="#">Grievance Policy</a> (last reviewed September 2018) viii. <a href="#">Disciplinary Policy</a> (last reviewed September 2018) ix. <a href="#">Information and Data Protection Policy</a> (approved May 2018) x. <a href="#">Planning Applications Policy</a> (approved March 2018) xi. <a href="#">Social Media and Electronic Communications Policy</a> (approved May 2018) xii. <a href="#">Training and Development Policy</a> (approved September 2018) xiii. <a href="#">Scheme of Delegation</a> (approved May 2018) xiv. <a href="#">Publication Scheme</a> (approved September 2018) xv. <a href="#">Complaints Policy and Procedure</a> (approved May 2018) b. To review membership of the personnel/employment matters working group c. To review contracts and other arrangements with other local authorities, not-for-profit bodies and businesses d. To review representation of the Parish Council on external bodies e. To review subscriptions to other bodies f. To review expenditure incurred under s.137 of the Local Government Act 1972 g. To determine the time and place of ordinary meetings of the council up to and including the next annual meeting.	080519-2
<b>9. Public participation</b>	
<b>10. Update on progress of actions and resolutions</b>	080519-3
<b>11. Planning matters</b> a. To note the response of the Parish Council to application DM/19/00847/TCA considered prior to the meeting of 10 April 2019 due to the response deadline. b. To note a summary of planning applications relevant to the Parish Council since April 2018.	080519-4

<b>12. Neighbourhood Plan</b> To receive an update on progress	
<b>13. Correspondence</b> To note correspondence received and listed separately	080519-5
<b>14. Cemetery matters</b> Any cemetery matters raised by councillors	
<b>15. Allotment matters</b> Any allotment matters raised by councillors	
<b>16. Request for permission to use Parish Council greens</b> To consider a request for permission to use East Green and The Hagg for the Cotherstone Fun Weekend sports events in June.	
<b>17. Finance</b> <ul style="list-style-type: none"> <li>a. To receive a report of receipts and payments 1 -30 April and bank reconciliation at 30 April</li> <li>b. To authorise payments due</li> <li>c. To review and complete the Annual Governance Statement 2018/19</li> <li>d. To approve the Accounting Statements for 2018/19</li> <li>e. To note arrangements to complete the Annual Governance and Accountability Return, to publish the information required by the Accounts and Audit Regulations 2015, and to note the period set for the exercise of public rights.</li> </ul>	080519-5
<b>18. Reports from councillors</b>	

Signed by the Clerk,



1 May 2019