

Correspondence List for meeting dated 12 June 2019

Ref	Date received	From	Subject	Note/comment
<i>Note: CDALC = County Durham Association of Local Councils NALC = National Association of Local Councils SLCC = Society of Local Council Clerks</i>				
1	01/05/2019	CDALC	Outline of celebrations of VE Day 75 - 8-10 May, 2020, including: Playing of Battle's O'er & VE 75 Years, the Nation's Toast to the Heroes of WW2, The Cry for Peace around the World, Churches and Cathedrals Ringing out for Peace, street parties and parties in pubs, clubs, hotels on village greens or halls, etc, and services of commemoration and celebration in churches. CDALC advice — parish councils should give this some thought, consult with the community and if necessary raise the precept to provide funding for this celebration.	
2	02/05/2019	CDALC	Invitation to attend Service of Thanksgiving and celebration of the life of Lord Foster of Bishop Auckland, 17 May. Forwarded to all cllrs 2/5/19.	
3	02/05/2019	Came & Company	8-page Spring 2019 newsletter from the Parish Council's insurer: bouncy castles, buildings, events, fun or sponsored runs, cyber attacks, trees, asset registers, fidelity guarantee (employee dishonesty), title and covenant insurance and motor insurance.	8-page PDF can be forwarded by Clerk.
4	07/05/2019	DCC Planning	Weekly list of new applications w/e 6 May. No new applications to report.	
5	07/05/2019	CDALC	NALC Chief Executive's bulletin: report of meeting of NALC Chairman with Housing Minister at which she lobbied for more weight to be given to Neighbourhood Plan, for the process to be slimmed down and for better relationships between parish/town councils and principal authorities; House of Lords Select Committee backing for a rural strategy; new issue of LCR magazine out; VE Day 75 announcement (see above); review of Historic England underway.	
6	08/05/2019	CDALC	Warning of 'HMRC' scam call to councils threatening legal action.	
7	09/05/2019	CDALC	Details of next Smaller Councils Forum meeting - 23 May, Shildon. Two representatives from all councils are welcome.	Clerk will attend.
8	09/05/2019	CDALC	Details of free-to-attend full day VAT training session, 24 September, at Peterlee. CDALC encourage all clerks to attend, along with councillors who have an interest or involvement with the parish council's financial management.	Clerk will attend - anyone else?
9	09/05/2019	CDALC	Request to share information if a PC has a contractor or employee who does litter picking, street sign cleaning, weed clearing and other general maintenance tasks — for City of Durham Parish Council.	
10	09/05/2019	Resident A	Response to notice outside Melrose Cottage requesting that dog owners stop their dogs urinating on walls, doors and lampposts.	Does the PC wish to respond? and/or request additional dog waste bins?
11	10/05/2019	DCC Planning	Weekly list of new applications w/e 9 May. No new applications to report.	
12	13/05/2019	DCC Public Health	Survey about implementation of Smoke Free Play Areas	Does the PC wish to respond?
13	16/05/2019	DCC	Notification of amendment to Commons Register CL1075 Entries 120 and 121, basically transferring ownership from Henry Merton Henderson, The Estate office, West Woodhay House, Newbury Berkshire to East Carnigill Ltd, Blagdon Estate Office, Seaton Burn, Newcastle upon Tyne (for two lots of stints)	Filed for public inspection.
14	17/05/2019	DCC Strategic Highways	Notice of B6277 temporary short-term road closure for Carnival Procession, 15 June. Email forwarded to all Cllrs 17/5.	
15	20/05/2019	DCC Planning	Weekly list of new applications w/e 19 May. No new applications to report.	
16	20/05/2019	CDALC	Invitation to respond to DCC consultation on introduction of a statutory single permit scheme for streetworks on roads and footpaths. To develop the scheme DCC need a list of all 'traffic sensitive' (highly used by pedestrians or vehicles) in order to understand potential effects that any streetworks would have - and want to know if their current list is accurate.	Consultation close date 31/5, so email sent to all Cllrs 23/5/19 for response by 30/5. Response submitted requesting Briscoe Lane to be added.

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17	22/05/2019	CDALC	Invitation to use County Durham Skill Mill services — supporting land management projects whilst providing employment opportunities for local disadvantaged young people. The not-for-profit social enterprise works with 16-19 year olds with a history of offending, to change their lives by providing high quality and cost-effective environmental improvement and horticultural work.	Full details, examples of projects, case studies etc can be forwarded.
18	22/05/2019	CDALC	Encouragement to consider entering NALC's Star Councils awards - citing as known examples County Durham projects Ferryfest in Ferryhill, Norman Cornish Exhibition in Spennymoor, Stanley Wardens Scheme, Great Aycliffe free days out for pensioners, Monk Hesledon providing activities during school holidays, Coxhoe PC taking over youth provision and organising bonfire/fireworks event. Closing date 28 June.	
19	22/05/2019	CDALC	Advice that CiLCA mentoring two-day course runs 8 and 15th July.	
20	22/05/2019	CDALC	Invitation for newly-appointed Chairs to receive CDALC emails direct.	Does Cllr Birkett wish to do this?
21	24/05/2019	Castles & Coast	Seeking assistance to identify family for 3-bedroomed house vacancy at Fitzhugh Court. Email forwarded to all Cllrs 26/5.	
22	28/05/2019	DCC Planning	Weekly list of new applications w/e 27 May. No new applications to report.	
23	28/05/2019	CDALC	Roadworks report w/c 25 May. Nothing new to report.	
24	28/05/2019	CDALC	NALC Chief Executive's bulletin: transport planning awards call for nominations; launch of Social Enterprise UK's report 'Front and Centre - Putting Social Value at the Heart of Inclusive Growth'; link to sample accessibility statement to accompany NALC legal note on Public Sector Bodies (Websites and Mobile Applications)(Nº2) Accessibility Regulations 2018, (previously received).	
25	29/05/2019	CDALC	Details of ACRE Village Hall Improvement Grant Fund - looking for 'oven ready' project for 20% total project costs, minimum grant £10k, maximum grant £75k. Being operating through Durham Community Action.	Please let village hall contacts know if they might be interested.
26	29/05/2019	CDALC	Council Tax data for County Durham 2019/20 and comparison with England average.	Clerk will present in Finance report to PC.
27	30/05/2019	CDALC	Update on CDALC Executive Officer (Steve Ragg's) post. As agreed at CDALC AGM in October 2017, the current potholder's hours will reduce and another part-time officer has been appointed to work alongside and maintain continuity of the service provided to member councils. From 1 June Steve Ragg will work 7.5 hours on Mondays and Tuesday and Audrey Christie will work 6 hours per day on Wednesdays and Thursdays and 3 hours on Fridays, providing an improved cover throughout the week.	
28	31/05/2019	DCC Planning	Weekly list of new applications w/e 30 May. Email sent to all cllrs 1/6/19 with details of two new applications.	
29	02/06/2019	SLCC	Details of next branch meeting, 26 July at Easington, with SLCC National President.	Clerk will attend.
30	03/06/2019	CDALC	Roadworks report w/c 1 June. Nothing new to report.	
31	03/06/2019	CDALC	Notice of CDALC AGM on 12 October 2019 and call for nominations for officer posts.	
32	03/06/2019	CDALC	Reminder of all end of year audit return and Transparency Code requirements.	All completed and posted on 2 June (earliest possible date) on website for period of exercise of public rights.
33	03/06/2019	CDALC	Request to share information if a PC is using a Neighbourhood Plan consultant - for Heighington Parish Council.	Refer to Cllr Hunter to action if appropriate.