

Correspondence List for meeting dated 10 July 2019

Ref	Date received	From	Subject	Note/comment
<i>Note: CDALC = County Durham Association of Local Councils NALC = National Association of Local Councils SLCC = Society of Local Council Clerks</i>				
1	04/06/2019	Arthur Lockyear MBE	Request to use social media to advertise forthcoming open day for The Rifles (15 June, 1-6pm, Palace Green Durham City).	
2	04/06/2019	Calor Rural Community Fund	Encouragement to use votes to select winners from 325 rural community projects competing for funding. Closing dat 17 June. Every person who registers gets 10 votes to spend.	
3	05/06/2019	Teesdale Action Partnership	Details of Digital Durham consultation on broadband, with deadline of 10 June. Email forwarded to all cllrs 5/6/19.	
4	06/06/2019	CDALC	Request to share information about the demarcation of roles between Clerk and funeral director in dealing with bereaved families (eg. allocation of plot, fees, memorials, maintenance responsibilities) — for West Rainton & Leamside PC	
5	06/06/2019	CDALC	Call for nominations for County Durham Environment Awards 2019, with link to list of categories etc.	Link can be forwarded on request.
6	07/06/2019	Owner of Cotherstone Post Office/shop	Email requesting PC consider the potential for purchasing the shop as a community, volunteer-run, asset.	Email sent direct to all councillors 7/6.
7	07/06/2019	DCC Planning	Weekly list of new applications w/e 6 June. No new applications to report.	
8	07/06/2019	SLCC	News bulletin: encouragement to book for SLCC National Conference, 2/3 October, Leicestershire, £495 inc. accommodation, exc. travel. Also details of new sample website accessibility statement; new fact sheet from Information Commissioners Office explaining changes that make councillors exempt from paying data protection registration fees.	Would PC encourage/support its Clerk's attendance on a pro-rata share?
9	09/06/2019	Barnard Castle HGV Group	Update:1. Our main aim is to reduce the number of HGVs travelling over Abbey Bridge and passing the Market Cross in Barnard Castle. However we have been noting some concerns from parishes that problems may move elsewhere in the Dale and also noting other issues with HGVs in the Teesdale area. We are sure that this ongoing discussion will be useful for all. 2. We have carried out our own survey around the Market Cross (on Monday 29th April), counting lorries with three axles or more. This survey did not show anything startlingly different from previous surveys, but there are a few avenues we are pursuing. We would like to do an early morning survey (from about 5am); we are concerned that the square fronts of buses go over the narrow pavement when turning; one lorry turned to go over the County Bridge and we are contacting the police about this and asking for their recent data on infringements and penalties (we last had something in October last year). 3. We are signed up to receive the information on the consultation for the dualling of the A66, which is ongoing at the moment, and we will take an active role in this. We are watching carefully to ensure decisions on the plans will not make our situation worse – and hopefully make it better. Also we want to ensure that disruption during the works will be kept to a minimum and that large vehicles will not be directed through the Town as a diversion.	
10	10/06/2019	CDALC	NALC Chief Executive's bulletin: news of forthcoming 'communities framework' from Ministry of Housing, Communities and Local Government's Secretary of State; update from Finance and Scrutiny Committee and work on updating a Member Development Charter.	
11	10/06/2019	CDALC	Agenda for Rural Services Network North East regional seminar, 11.30am, Friday 18 June at County Hall, Durham. Theme - 'Sustainable Communities' with speakers Troy Gardner (Working to save the Rural Post Office), Jo Laverick (Rural Regeneration in County Durham) and Lucy Jenkins (Arts, Culture and Regeneration). Free to attend but booking necessary.	Should the PC attend?
12	17/06/2019	DCC Planning	Weekly list of new applications w/e 16 June. Email sent to all cllrs 17/6.	
13	18/06/2019	CDALC	Roadworks report w/c 15 June. Nothing new to report.	
14	19/06/2019	Solway Recycling	Sales approach - plastic profiles, seating and tables. Filed.	

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15	20/06/2019	CDALC	Presenter's notes and reference works from Councillor Training held 19 June at Preston Park Museum.	Documents circulated to all cllrs 21/6
16	21/06/2019	CDALC	Roadworks report w/c 22 June. Nothing new to report.	
17	21/06/2019	Keep Britain Tidy	Encouragement to register parish council for #LoveParks week, 12-21 July to help promote the week's events and celebrate parks.	
18	21/06/2019	CDALC	Reminder to register for CiLCA qualification mentoring if Clerk isn't qualified.	
19	24/06/2019	DCC Planning	Weekly list of new applications w/e 23 June. No new applications to report.	
20	24/06/2019	CDALC	Call for agenda items for next Smaller Councils Forum, 25 July at Spennymoor	
21	25/06/2019	DCC Public Health	Survey re Smoke Free Play Areas. Email forwarded to Anna Urbanowicz of Play@Cotherstone 25/6.	
22	25/06/2019	CDALC	Invitation to attend one-hour session at 6pm on Tuesday 16 July at Durham County Hall to find out about the arrangements which DCC has made in the event of the death of a senior member of the Royal Family or prominent politician, and the arrangement which PCs might also want to make.	Email sent to all cllrs. 26/6 due to event timing/booking.
23	26/06/2019	CDALC	Call for nominations for County Durham Environment Awards. Closing date 19 July. Diverse categories from built environment and places/spaces to volunteers and green businesses.	Link can be provided to full details.
24	26/06/2019	CDALC	Notice of change of CDALC email address due to new job sharing arrangements taking effect 1 July. (cdalc@durham.gov.uk) and note that requests for written legal information and advice from NALC must be submitted by Clerk or Chair and only if full details are provided and it is confirmed that the full council has requested the information.	
25	26/06/2019	CDALC	Details of newly appointed Community Housing Officer at DCC who is working on Community-Led Housing - "normal people taking action and managing housing projects that build the decent and affordable homes that the country needs. Anyone can start, volunteer and deliver ad Community-Led Housing project - you don't need to work in housing have a degree in architecture or be a builder. If you think a change is needed, you can lead that change." Government is making £163m through Community Housing Fund.	
26	28/06/2019	DCC Planning	Weekly list of new applications w/e 23 June. No new applications to report.	
27	01/07/2019	CDALC	Cautionary note about need for PCs to register for VAT if circumstances require this and link to Public Interest Report on difficulties one PC is having; NALC Legal Topic Note on VAT; link to HMRC VAT Note 749; and reminder of free VAT training event 24 September.	
28	01/07/2019	CDALC	Legal update on two matters: a) use of a secret ballot in PC decision making is not recommended and is permitted only when Standing Orders specifically allow the method; and b) residents who speak during public participation at PC meetings, or who contact the council in any other way should be referred to in minutes as 'a resident' and only named if they specifically request this (GDPR personal data reasons).	
29	01/07/2019	CDALC	Further to Polling District, Polling Place and Polling Station review in March this year, the representations received have now been published on DCC website and comments are invited by post or email by 22 July.	There are no proposed changes affecting this parish.
30	01/07/2019	CDALC	Roadworks report w/c 29 June. Nothing new to report.	
31	02/07/2019	Citizens Advice	Announcement that after 10 years Chief Executive Neil Bradbury has left the organisation.	