

# COTHERSTONE PARISH COUNCIL

## Finance Report

Author                      Responsible Financial Officer  
 Meeting date    11 March 2020

### 1. Receipts, Payments and bank reconciliation

<b>Opening balance at 1 February 2020</b>	<b>£23,844.95</b>
Plus unpresented cheques	£0.00
<b>Net balance at bank, 1 February 2020</b>	<b>£23,844.95</b>
<b>Receipts and payments 1 -29 February 2020</b>	
<i>Receipts</i>	£0.00
<i>Payments</i>	
100108 – Clerk February salary	£158.58
100109 – Teesdale Mercury	£95.40
100110 – Planning Design	£1,750.00
100111 – Clerk reimbursement	£59.99
	£2,063.97
<b>Net balance at start of period, plus receipts, less payments</b>	<b>£21,780.98</b>
<b>Closing balance at bank, 29 February 2019</b>	<b>£21,780.98</b>

### 2. Payments due and needing authorisation on 11 March 2020

Payee	Description	Amount
Clerk	Salary, March	£158.38
Clerk reimbursements	Printing, stamps and stationery for community consultation	£504.13
Clerk reimbursements	Travel / accommodation – SLCC Practitioners’ Conference (10%)	£22.11
Wicksteed Leisure Ltd	Six new braces plus fittings for bench seat repairs (quotation received, authorisation for payment when goods and invoice received)	£307.48

### Recommendations

1. To receive a report of receipts and payments 1 to 29 February and bank reconciliation at 29 February 2020.
2. To authorise payments due.