

Correspondence List for meeting dated 11 March 2020

Ref	Date received	From	Subject	Note/comment
<i>Note: CDALC = County Durham Association of Local Councils NALC = National Association of Local Councils SLCC = Society of Local Council Clerks</i>				
1	23/01/2020	HM Land Registry	Notice of an application for registration of a person in adverse possession-B149 relating to The Coach House, Cotherstone DL12 9PQ. Following notice placed on noticeboard, and no response received.	
			<p style="text-align: center;">Cotherstone Parish Council</p> <p>Cotherstone Parish Council has been invited to respond to an application from owners of The Coach House, Cotherstone DL12 9PQ for registration of a person in advance possession – a B149 application to HM Land Registry.</p> <p>The applicant claims to have acquired a title to the land by adverse possession. The Parish Council has a copy of the statement of truth or statutory declaration lodged in support of the claim. The land referred to is between the Coach House and the village green and is currently bordered by wooden posts with chains inbetween.</p> <p>The Parish Council is not due to meet until 11 March, which is after the closing date for a response to this application (which is noon on 28 February).</p> <p>Any local elector wishing to comment to the Parish Council on this matter, or wishing to request that the Parish Council hold an Extraordinary Meeting in order to discuss the application, should inform the Parish Clerk before 4pm on Friday 21 February.</p>	
2	07/02/2020	CDALC	Call for agenda items for Smaller Councils Forum meeting to be held 20 February in Murton.	
3	10/02/2020	DCC Planning	Weekly list of new applications w/e 9 February. No new applications to consider.	
4	10/02/2020	DCC.	Roadworks report w/c 8 February. Nothing new to report.	
5	10/02/2020	CDALC	Reminder (?) of DCC Joint Health and Wellbeing Strategy consultation, closing date 14 February.	
6	10/02/2020	CDALC	NALC Chief Executive's bulletin: a new suite of Human Resources policies and how-to guides are now available; National Assembly is planning a Lobby Day on 10 March when CDALC will arrange to meet with returning and new MPs; and pay claim discussions continue as unions requested 10% and an offer of 2% has been rejected.	
7	11/02/2020	CDALC	Details of training session with Mazars for completion of 2019/20 Annual Governance and Accountability Return (AGAR). 7 April, 6pm at County Hall Also included relevant guidelines and notes (filed).	Does any councillor wish to attend?
8	11/02/2020	CDALC	Agenda and papers for Smaller Councils Forum meeting, 20 February in Murton, including a paper from presentation on SOSCI (Scaling On Street Charging Infrastructure) which will install approx 100 electric vehicle charging points across County Durham. The project already has almost 1,000 potential sites identified on DCC-owned land and 200 others, however they need to identify the 'best 100 sites' for the project, so calling for Parish Councils to recommend any site which meets the evaluation criteria and name a 'champion' in the community.	Does the PC want to pursue this?
9	11/02/2020	CDALC	Call for any interest from parish councillors in a two-hour training session on how to identify Far Right Extremism (feedback from a similar event for County Councillors was that it was extremely useful and improved understanding of what could be going on in their communities. Run by Small Steps - a consultancy company or former extremists with first-hand knowledge of far-right groups.	
10	11/02/2020	Keep Britain Tidy	Encouragement to take part in Great British Spring Clean, 20 March - 13 April. (Register and received downloadable campaign resources)	
11	13/02/2020	Running Imp	Sales pitch for merchandise associated with celebrating VE 75th Day (clothes, mugs, medals, bunting etc)	Filed and unsubscribed.
12	17/02/2020	CDALC	Roadworks report w/c 15 February. Nothing new to report.	
13	17/02/2020	CDALC	Launch of Durham County Council formal consultation (17 February to 27 April) on the introduction of selective licensing whereby private landlords renting out properties in specific areas would need to apply for a licence, demonstrate they are a fit and proper person and have adequate management practices in place (and landlords who fail to obtain a licence or breach the conditions could face prosecution or civil penalty). Link to supporting documents and online survey can be provided, with details of drop-in events, specific landlord events.	
14	17/02/2020	DCC Planning	Weekly list of new applications w/e 16 February. No new applications to consider.	

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15	17/02/2020	CDALC	Reminder to call Annual Parish Meeting, by law, between 1 March and 1 June inclusive; rules for calling it; advice about chairing it; and how to deal with any requests for parish poll.	
16	18/02/2020	CDALC	Call for notifying any additional fenced-off children's play area to be included in the revised Public Space Protection Orders where dogs are not allowed. Deadline 30 April.	
17	19/02/2020	CDALC	Request to share information about policy for use of rat poison in allotment and for supplier of memorial benches — for Sacriston PC.	
18	24/02/2020	CDALC	Roadworks report w/c 15 February. Nothing new to report.	
19	24/02/2020	CDALC	NALC Chief Executive's bulletin: The Sun newspaper is backing NALC's toilet tax campaign; work in support of local councils engaging communities and enabling social action; and guidance on insuring any VE Day 75 events.	
20	24/02/2020	CDALC	NALC/British Toilet Association survey for any local council currently paying rates on public toilets.	
21	24/02/2020	DCC Planning	Weekly list of new applications w/e 23 February. No new applications to consider.	
22	24/02/2020	Fabrications North East Ltd	Sales pitch for remembrance /memorial benches - decorative wrought iron. Filed and unsubscribed.	
23	24/02/2020	CDALC	Request to share information about community award schemes operated by parish councils (eg environmental enhancements, community involvement and youth achievements) - for Hetton Town Council.	
24	26/02/2020	Durham Community Action	News: training opportunities (eg. governance, finance, social media, GDPR, safeguarding), national Village Hall census launch, and call for 'veg advocates for County Durham.	
25	26/02/2020	CDALC	Planing Applications training presentation notes and useful guides. Emailed to all councillors 29/2/20. Documents filed for reference.	
26	26/02/2020	Durham Community Action	Coronavirus consultation for the voluntary and community sector — links to information from Public Health, and starting a process of gathering information about preventing and managing any implications for the virus in County Durham.	
27				
28	27/02/2020	Dam Easy Flood Barriers	Sales promotion from Ireland-based company for flood protection barriers for use on property doors. Filed.	
29	28/02/2020	Pennine Journey Supporters Club	Lengthy email about campaign to have 'A Pennine Journey' (Alfred Wainwright's 247 mile walk) recognised as a National Trail and seeking support from communities along the route to help it provide healthy recreation, social welfare and assistance with rural regeneration and boosting the local economy. Emblem for campaign (underground Tube map style) provided.	
30	01/03/2020	SLCC	Branch newsletter: bookable 10-minute advice sessions with SLCC's Chief Adviser at next branch meeting, 3 April; national president to attend July meeting in Barnard Castle; regional training event 8 July in Sedgfield.	
31	02/03/2020	DCC Planning	Weekly list of new applications w/e 1 March. No new applications to consider.	
32	03/03/2020	DCC Director of Public Health	Briefing on Coronavirus (COVID-19): the current picture and statement that no cases detected in County Durham or the North East; Public Health England and Department of Health and Social Care have published information and advice for the public, specific sectors and health professionals — a public website which is updated at 2pm daily with current information, guidance for travellers returning from a number of countries and advice for those intending to travel. DCC has established a COVID-19 planning group to coordinate the planning and response to the virus, meeting weekly, with multiple departments represented and links to external partners and the group has already worked on business continuity plans. Links can be provided to councillors on request to the Clerk.	