

# COTHERSTONE PARISH COUNCIL

Members of the public and the press are invited to attend the

Annual Meeting of the Council to be held remotely:

<https://zoom.us/j/93781212021?pwd=ckJLNzM4eXRnOGN3SnJhcnpMMFF5Zz09>

Meeting ID: 937 8121 2021. Password: 606288

**on Wednesday 13 May 2020 at 7.00pm**

AGENDA	Paper
<b>1. Election of a Chair for the year 2020-21 and signing of declaration of acceptance of office</b>	
<b>2. To receive and approve apologies for absence</b>	
<b>3. Councillors' interests</b> a. To receive declarations of interest b. To remind all councillors to review, and update, their register of interests as appropriate	
<b>4. To consider requests for dispensations</b>	
<b>5. Election of a Vice-Chair for the year 2020-21</b>	
<b>6. Minutes</b> To resolve that the minutes of the meeting held 8 April 2020 are an accurate record	130520-1
<b>7. Governance</b> a. To review Parish Council policies: i. <a href="#">Standing Orders</a> (last reviewed July 2019) ii. <a href="#">Financial Regulations</a> (last reviewed September 2019) b. To review membership of the personnel/employment matters working group c. To review contracts and other arrangements with other local authorities, not-for-profit bodies and businesses d. To review representation of the Parish Council on external bodies e. To review subscriptions to other bodies f. To review expenditure incurred under s.137 of the Local Government Act 1972 g. To determine the time and place of ordinary meetings of the council up to and including the next Annual Meeting.	130520-2
<b>8. Public participation</b>	
<b>9. Update on progress of actions and resolutions</b>	130520-3
<b>10. Finance</b> a. To receive a bank reconciliation at 30 April 2020. b. To authorise payments due. c. To review and complete the Annual Governance Statement 2019/20. d. To approve the Accounting Statements for 2019/20. e. To note the arrangements to complete the Annual Governance and Accountability Return, to publish the information required by the Accounts and Audit Regulations 2015, and to note the period set for the exercise of public rights.	130520-4
<b>11. Correspondence</b> To note correspondence received and listed separately	130520-5
<b>12. Planning matters</b> a. To note the decision of Durham County Council on applications made by the Parish Council for tree works at a) Cotherstone Cemetery b) land to the north east of Glenleigh and c) Klondyke Allotments. b. To note Durham County Council's decision on DM/20/00559/FPA (4 Station Terrace) (approved). c. To note a summary of planning applications relevant to the Parish Council since May 2019.	130520-6

<b>13. Cemetery matters</b> Any cemetery matters raised by councillors	
<b>14. Allotment matters</b> Any allotment matters raised by councillors	
<b>15. Cotherstone Community Celebration</b> To determine any actions needed with regard to the deferred event and grant expenditure.	
<b>16. Community-run shop/post office</b> To consider next steps following external advice and local investigations into possible temporary/short-term shop premises options	
<b>17. Reports from councillors</b>	

Signed by the Clerk,

6 May 2020

For any difficulties connecting to the meeting, please call the Clerk on 01833 640893 / 07980 631280