

2019-20 Explanation of significant variances in the accounting statements

**Cotherstone Parish Council**

	2018/19 £	2019/20 £	Variance (±15%, >£200)	Detailed explanation of variance
Box 2 Precept	£6,810	£6,811	<1%	No comment
Box 3 Other income	£3,670	£19,873	+441%	<p><b>Increases in 2019/20</b></p> <ul style="list-style-type: none"> <li>• Grant from Locality for Neighbourhood Plan £. 6,000.00</li> <li>• Grant from National Lottery for Community Celebration £ 935.00</li> <li>• Grant from Durham County Council (Coronavirus Business Rates) £10,000.00</li> <li>• Cemetery fees £ 400.00</li> <li>• Rents for allotments £ 20.00</li> <li>• Local Council Tax Reduction Scheme grant <u>£ 42.00</u></li> </ul> <p><i>Total</i> <u>£17,397.00</u></p> <p><b>Decreases in 2019/20</b></p> <ul style="list-style-type: none"> <li>• VAT reclaimed £ 60.17</li> <li>• Wayleaves (one-off £1,172.02 in 2018/19) <u>£1,133.52</u></li> </ul> <p><i>Total</i> <u>£1,193.69</u></p> <p><b>Net increase = £17,397.00 – £1,193.69 = £16,203.31</b></p> <p><b>Box 3: £19,873 – £3,670 = £16,203</b></p>
Box 4 Staff costs	£2,381	£2,257	-5%	No comment.
Box 5 Loan interest/capital	NIL	NIL		No comment

<p>Box 6 Other payments</p>	<p>£7,303</p>	<p>£9,570</p>	<p>+32%</p>	<p><b>Increases in 2019/20</b></p> <ul style="list-style-type: none"> <li>• Fees (no Data Protection fee paid in 2018/19) £ 40.00</li> <li>• Neighbourhood Plan consultancy work £ 1,042.00</li> <li>• Cemetery expenses (path repairs) £ 265.00</li> <li>• Notices/advertisements, new car parking signage £ 34.25</li> <li>• Community-run shop project (room hires and consultation costs) £ 670.26</li> <li>• Grass cutting (more cuts in 2019 season due to weather) £ 646.23</li> <li>• Room hire, due to additional meetings in 2019/20 £ 7.00</li> <li>• Defibrillator, replacement pads £ 30.95</li> <li>• Travel and subsistence, due to increased training activity £ 36.69</li> <li>• Miscellaneous £ 13.77</li> <li>• <u>VAT reclaimed</u> £ <u>161.98</u></li> </ul> <p><i>Total</i> £2,948.13</p> <p><b>Decreases in 2019/20</b></p> <ul style="list-style-type: none"> <li>• Membership and subscription, due to sharing with other councils £ 41.58</li> <li>• Office expenses £ 70.03</li> <li>• Allotment expenses (wall repair done in 2018/19) £ 196.00</li> <li>• Website domain and email accounts, due to change in host £ 168.48</li> <li>• Training and development, due to CiLCA costs in 2018/19 £ 165.55</li> <li>• No Poppy wreath donation (£137) £ 25.00</li> <li>• <u>Postage</u> £ <u>14.64</u></li> </ul> <p><i>Total</i> £ 681.28</p> <p><b>Net increase = £2,948.13 – £681.28 = £2,266.85</b></p> <p><b>Box 6: £9,570 – £7,303 = £2,267</b></p>
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Box 7 Balances carried forward	£18,359	£33,215	+81%	<table border="1"> <thead> <tr> <th>2018-19</th> <th>2019-20</th> <th>Difference</th> </tr> </thead> <tbody> <tr> <td>Planned reserves for year end 2020</td> <td>Planned reserves for year end 2021</td> <td></td> </tr> <tr> <td>Election costs £2,000</td> <td>Election costs £2,000</td> <td>£0</td> </tr> <tr> <td>Cemetery costs £3,000</td> <td>Cemetery costs £4,500</td> <td>+£1,500</td> </tr> <tr> <td>Allotments costs £2,000</td> <td>Allotments costs £4,000</td> <td>+£2,000</td> </tr> <tr> <td>Neighbourhood Plan £2,500</td> <td>Neighbourhood Plan £0</td> <td>-£2,500</td> </tr> <tr> <td>Defibrillator £457</td> <td>Defibrillator £426</td> <td>-£31</td> </tr> <tr> <td></td> <td>Business Support Grant £10,000</td> <td>+£10,000</td> </tr> <tr> <td><u>General reserves £8,402</u></td> <td><u>General reserves £11,331</u></td> <td><u>+£2,929</u></td> </tr> <tr> <td></td> <td>£32,257</td> <td>£13,898</td> </tr> <tr> <td><i>Total: £18,359</i></td> <td>Less Community Celebration NL grant £935</td> <td>-£935</td> </tr> <tr> <td></td> <td>Add net expenditure during 2020/21 £1893</td> <td>+£1893</td> </tr> <tr> <td></td> <td><u>Total £33,215</u></td> <td><u>Total: £14,856</u></td> </tr> </tbody> </table>	2018-19	2019-20	Difference	Planned reserves for year end 2020	Planned reserves for year end 2021		Election costs £2,000	Election costs £2,000	£0	Cemetery costs £3,000	Cemetery costs £4,500	+£1,500	Allotments costs £2,000	Allotments costs £4,000	+£2,000	Neighbourhood Plan £2,500	Neighbourhood Plan £0	-£2,500	Defibrillator £457	Defibrillator £426	-£31		Business Support Grant £10,000	+£10,000	<u>General reserves £8,402</u>	<u>General reserves £11,331</u>	<u>+£2,929</u>		£32,257	£13,898	<i>Total: £18,359</i>	Less Community Celebration NL grant £935	-£935		Add net expenditure during 2020/21 £1893	+£1893		<u>Total £33,215</u>	<u>Total: £14,856</u>
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Box 9 Fixed assets and long term assets	£30,495	£30,499	<-1%	<p><b><u>RESTATEMENT of 2018/19: £30,495 as £30,554 less £59.01 relating to books removed from the register as not 'property, plant or equipment'.</u></b></p> <ul style="list-style-type: none"> <li>• Historical assets added to register in 2019/20 <ul style="list-style-type: none"> <li>○ Bus shelter (£1)</li> <li>○ Two noticeboards (£1 each)</li> <li>○ Football posts (£1)</li> </ul> </li> <li>• Total increase in assets value = £4.00</li> </ul> <p><b>£30,495 + £4.00 = £30,499</b></p>																																							
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