

Cotherstone Parish Council – Action Log updated 3 June 2020

| Parish Council meeting date | Issue | Detail | Latest action | Latest action date | Next action due | Next action by |
|-----------------------------|------------------------------------|---|---|--------------------|-----------------|----------------|
| September 2018 | New noticeboard at east of village | Exploration of installing new noticeboard next to telephone kiosk | 18/5/20 Clerk tried to telephone for Peter Akers of North Star Housing. They don't give numbers out, but colleague took my number and will ask him to call me. 3/6/20 Clerk emailed Peter Akers, repeating the request. | | | |
| November 2018 | Tree inspections | Query raised over liability for tree safety and inspection regime | Permission received for work on trees at Hagg House entrance. 13/4/20 Clerk submitted duplicate copies of three applications which DCC reported had 'gone missing': Cemetery gates cherry trees; Teesdale Way/Hagg Scar; and Klondike allotments. 5/4/20 Final permission for all applications received. | | | |
| March 2019 | Cemetery | Anomalies between Exclusive Rights of Burial Grants and Cemetery Plan | Clerk to attempt to resolve | | | |
| June 2019 | Dog waste bins | New dog bin requests | 16/6 Clerk submitted request for bins at three points where Tees Railway Walk crosses roads – B6277 near Birkett Close, the Moor Road and Briscoe Lane. Case 124972791. 16/6 Clerk emailed resident advising of above action and drawing attention to the PC's efforts with 'pick up your dog's poo' posters 8/8 Clerk chased James Bennett, Manager of Clean & Green team by email. 9/9/19 James Bennett advised that new bin will be installed 'this week'. December 2019: Clerk chased with DCC 11/1/20 Clerk emailed Ross Carrick asking for assistance with installation of bins at four crossing points in the village. 13/3/20 Clerk emailed Ross Carrick asking for any update, aware that bin on Moor Road crossing has been installed. 25/3/20 RC emailed: Clean & Green manager happy to order 2 bins but will meet, when possible, on site with RC to confirm locations. | | | |
| June 2019 | B6277 Road surface | Condition is very poor and deteriorating | 16/6 Clerk submitted resurfacing request Case 124974482. 17/6 Clerk received call from Charlotte Wilkinson, DCC Highways – resurfacing right through the village has been identified as needed and designers are working on the scheme now. Hopefully will be carried out within this financial year. | | | |

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| | | | 13/1/20 CW advises that the work is still on schedule to be done, but will be in school 6-week summer holiday to minimise disruption. White lining will continue to be monitored (she checks the carriageway each month). | | | |
| July 2019 | Hagg Scar footpath | Request to permanently close because of dangerous condition | 13/3/20 Clerk sent email to MM repeating request for sign to be removed. 17/3/20 Mike Murden response – no budget left this year, so any works to signposts is awaiting the new financial year. | | | |
| October 2019 | Balder Bridge Trees | Obstructed visibility for traffic approach the bridge | 10/12/19 D Harland response: no accident history; poor visibility does slow traffic; however Traffic Assets team have no objection to private owner removing or felling the saplings if they so wish (but have no grounds for compelling them to do so). Cllr Hunter to speak with Pound House owner. | | | Complete? |
| November 2019 | Paving slabs | At least 3 slabs cracked outside Headlam Cottage | 26/11/19 Clerk reported online ref. 158843035. 27/11/19 Email received advising that work added to ongoing work programme and will be processed in line with the repairs policy. | | | Complete? |
| November 2019 | Safety equipment | PC requests copy of Risk Assessment carried out by DCC which resulted in recommendation that no safety equipment is currently needed | 13/12/19 Clerk chased Kevin Lough for copy of Risk Assessment. 13/3/20 Clerk emailed KL, copying Cllr Bell, repeating the request. 3/6/20 Clerk emailed KL, copying Cllr Bell, repeating the request. | | | |
| December 2019 | Footpath condition | Standing water in dip on FP97 between Hallgarth Hill and the village | 24/12/19 Clerk reported to DCC case ref 163902674. 10/1/20 Clerk spoke with Mike Murden. MM has looked at it this week. In summer (and 2020/21 budget), DCC will look at putting cross-drain in the bottom rather than putting in any structure which would only rot. 13/3/20 Clerk updated MM on recent DCC/Fire Brigade pumping. | | | Complete? |
| January 2020 | Bench seats | Replacement leg braces needed for six 8ft Wicksteed seats | 11/1/20 Clerk emailed Wicksteeds for quotation. "I would be grateful if you can help by providing a quotation for the supply of replacement leg braces (and bolts) for six bench seats the Parish Council has responsibility for. | | | |

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| | | | <p>The six seats are all 8ft in length, wooden park bench style seats, with cast iron legs and arms. They bear the plaque 'Charles Wicksteed & Co, Kettering'. The exact age is not known. The leg brace stretches the full length of the seat, attached at either end and in the centre. Photographs can be provided if this would help.</p> <p>I look forward to hearing from you.”</p> <p>Quotation received and agreed to place order 12/2/20.</p> <p>12/2/20 Agreed Cllr Sabey to investigate voluntary work by Bishop Auckland College students.</p> | | | |
| February 2020 | Tees Bridge | Tree trunk still lodged against piers | <p>Clerk to chase</p> <p>13/3/20 Clerk sent email to MM stating that tree remains stuck despite several severe storms.</p> <p>17/3/20 MM response – will chase Bridges Section.</p> <p>18/3/20 Mick Donaldson (Structures Engineer) – will arrange to have the tree removed and the pier checked for damage.</p> | | Complete? | |
| March 2020 | Pavement surfaces | <p>Outside Headlam Cottage (again)</p> <p>Between Chapel House and Cleveland House</p> | <p>13/3/20 Clerk reported online, case ref. 183334424. Email received 16/3 – work added to ongoing programme.</p> <p>13/3/20 Clerk reported online, case ref. 18336547. Email received 23/3 “whilst defect is not considered to be hazardous, dangerous or essential maintenance at the current time, it is acknowledged that maintenance is required and an order has been placed to undertake work as part of a programmed maintenance scheme”. Expected timeframe is ‘within the next financial year’.</p> | | Complete? | |
| March 2020 | Surface water | Blocked/overflowing gully (ies) at Lathbury Bank | 13/3/20 Clerk reported online, case ref. 183344534 | | Complete? | |
| March 2020 | Standing water | Tees Railway path to east of B6277 at south end of Cotherstone | <p>13/3/20 Clerk emailed Ross Carrick asking for him to investigate and address this</p> <p>25/3/20 RC emailed: wants exact location (right at the end of the path where people go up the steps and into the field? Or right at the end of the line? Possibly blocked culverts which are not DCC responsibility, but will arrange to visit site when possible.</p> | | Complete? | |

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| April 2020 | Litter bins | Request for two new 'heritage style' litter bins to replace damaged bins on East Green | 15/4/20 Clerk emailed request to Jackie Donnelly at DCC. 6/5/20 Email received confirming that this will be raised with the Clean & Green team with a view to replacing these bins. | | | |
| May 2020 | Coronavirus Business Support Grant | Council query over eligibility/entitlement | 15/5/20 Clerk sent letter to Head of Finances at DCC requesting a clear statement on whether Cotherstone Parish Council <i>should</i> have received this grant, and if not, what action should be taken now. 19/5/20 Email received from Business Rates Team confirming PC not entitled to grant funding, but that DCC were unable to exclude parish councils from the initial batch of letters issued. 21/5/20 Invoice received for £10k. | | | <i>Complete?</i> |
| May 2020 | Request from Play@Cotherstone for additional financial support | Request for funds to mitigate the loss of fundraising events this summer – to meet costs of insurance, grass cutting and ongoing maintenance | 17/5/20 Clerk emailed Play@Cothestone contact with links to information and potential sources of funding. | To be discussed at June PC meeting | | |