

Cotherstone Parish Council – Action Log updated 1 July 2020

Parish Council meeting date	Issue	Detail	Latest action	Latest action date	Next action due	Next action by
September 2018	New noticeboard at east of village	Exploration of installing new noticeboard next to telephone kiosk	18/5/20 Clerk tried to telephone for Peter Akers of North Star Housing. They don't give numbers out, but colleague took my number and will ask him to call me. 3/6/20 Clerk emailed Peter Akers, repeating the request. 5/6 Email from John Whitaker confirms 'in principle' support, requiring details of materials and dimensions before full approval. Clerk preparing specification and seeking quotations.			
November 2018	Tree inspections	Query raised over liability for tree safety and inspection regime	Permission received for work on trees at Hagg House entrance. 13/4/20 Clerk submitted duplicate copies of three applications which DCC reported had 'gone missing': Cemetery gates cherry trees; Teesdale Way/Hagg Scar; and Klondike allotments. 5/4/20 Final permission for all applications received. 10/6 Council agrees that Cllr Hunter liaise with Joplings Tree Services to commission three pieces of work.			
March 2019	Cemetery	Anomalies between Exclusive Rights of Burial Grants and Cemetery Plan	Clerk to attempt to resolve			
June 2019	Dog waste bins	New dog bin requests	16/6 Clerk submitted request for bins at three points where Tees Railway Walk crosses roads – B6277 near Birkett Close, the Moor Road and Briscoe Lane. Case 124972791. 16/6 Clerk emailed resident advising of above action and drawing attention to the PC's efforts with 'pick up your dog's poo' posters 8/8 Clerk chased James Bennett, Manager of Clean & Green team by email. 9/9/19 James Bennett advised that new bin will be installed 'this week'. December 2019: Clerk chased with DCC 11/1/20 Clerk emailed Ross Carrick asking for assistance with installation of bins at four crossing points in the village. 13/3/20 Clerk emailed Ross Carrick asking for any update, aware that bin on Moor Road crossing has been installed. 25/3/20 RC emailed: Clean & Green manager happy to order 2 bins but will meet, when possible, on site with RC to confirm locations.			

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June 2019	B6277 Road surface	Condition is very poor and deteriorating	16/6 Clerk submitted resurfacing request Case 124974482. 17/6 Clerk received call from Charlotte Wilkinson, DCC Highways – resurfacing right through the village has been identified as needed and designers are working on the scheme now. Hopefully will be carried out within this financial year. 13/1/20 CW advises that the work is still on schedule to be done, but will be in school 6-week summer holiday to minimise disruption. White lining will continue to be monitored (she checks the carriageway each month).			
July 2019	Hagg Scar footpath	Request to permanently close because of dangerous condition	13/3/20 Clerk sent email to MM repeating request for sign to be removed. 17/3/20 Mike Murden response – no budget left this year, so any works to signposts is awaiting the new financial year.			
October 2019	Balder Bridge Trees	Obstructed visibility for traffic approach the bridge	10/12/19 D Harland response: no accident history; poor visibility does slow traffic; however Traffic Assets team have no objection to private owner removing or felling the saplings if they so wish (but have no grounds for compelling them to do so). Cllr Hunter to speak with Pound House owner.			Complete?
November 2019	Safety equipment	PC requests copy of Risk Assessment carried out by DCC which resulted in recommendation that no safety equipment is currently needed	13/12/19 Clerk chased Kevin Lough for copy of Risk Assessment. 13/3/20 Clerk emailed KL, copying CCllr Bell, repeating the request. 3/6/20 Clerk emailed KL, copying CCllr Bell, repeating the request.			
December 2019	Footpath condition	Standing water in dip on FP97 between Hallgarth Hill and the village	24/12/19 Clerk reported to DCC case ref 163902674. 10/1/20 Clerk spoke with Mike Murden. MM has looked at it this week. In summer (and 2020/21 budget), DCC will look at putting cross-drain in the bottom rather than putting in any structure which would only rot. 13/3/20 Clerk updated MM on recent DCC/Fire Brigade pumping.			Complete?

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January 2020	Bench seats	Replacement leg braces needed for six 8ft Wicksteed seats	<p>11/1/20 Clerk emailed Wicksteeds for quotation. "I would be grateful if you can help by providing a quotation for the supply of replacement leg braces (and bolts) for six bench seats the Parish Council has responsibility for.</p> <p>The six seats are all 8ft in length, wooden park bench style seats, with cast iron legs and arms. They bear the plaque 'Charles Wicksteed & Co, Kettering'. The exact age is not known. The leg brace stretches the full length of the seat, attached at either end and in the centre. Photographs can be provided if this would help.</p> <p>I look forward to hearing from you."</p> <p>Quotation received and agreed to place order 12/2/20.</p> <p>12/2/20 Agreed Cllr Sabey to investigate voluntary work by Bishop Auckland College students.</p> <p>30/6/20 Spare parts delivered from Wicksteed to Cllr Hunter.</p>			
March 2020	Pavement surfaces	<p>Outside Headlam Cottage (again)</p> <p>Between Chapel House and Cleveland House</p>	<p>13/3/20 Clerk reported online, case ref. 183334424. Email received 16/3 – work added to ongoing programme.</p> <p>13/3/20 Clerk reported online, case ref. 18336547. Email received 23/3 "whilst defect is not considered to be hazardous, dangerous or essential maintenance at the current time, it is acknowledged that maintenance is required and an order has been placed to undertake work as part of a programmed maintenance scheme". Expected timeframe is 'within the next financial year'.</p>			Complete?
March 2020	Surface water	Blocked/overflowing gully (ies) at Lathbury Bank	13/3/20 Clerk reported online, case ref. 183344534			Complete?
March 2020	Standing water	Tees Railway path to east of B6277 at south end of Cotherstone	<p>13/3/20 Clerk emailed Ross Carrick asking for him to investigate and address this</p> <p>25/3/20 RC emailed: wants exact location (right at the end of the path where people go up the steps and into the field? Or right at the end of the line? Possibly blocked culverts which are not DCC responsibility, but will arrange to visit site when possible.</p>			Complete?
April 2020	Litter bins	Request for two new 'heritage style' litter bins to replace damaged bins on East Green	<p>15/4/20 Clerk emailed request to Jackie Donnelly at DCC.</p> <p>6/5/20 Email received confirming that this will be raised with the Clean & Green team with a view to replacing these bins.</p>			

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May 2020	Request from Play@Cotherstone for additional financial support	Request for funds to mitigate the loss of fundraising events this summer – to meet costs of insurance, grass cutting and ongoing maintenance	17/5/20 Clerk emailed Play@Cothestone contact with links to information and potential sources of funding.	Grant applications to be invited and considered at July meeting.		
June 2020	Flower planting at village entrance sign (east end)	Two residents offered to plant up.	<p>14/6 Clerk emailed to advise that Council would be delighted to take up this offer, with similar budget to last year. Informed that grass in front of sign is now on greens grass-cutting rota.</p> <p>24/6 Email from resident to advise that mice have severely eaten the planting. Will be replanted if mice successfully dealt with.</p>			