

**Cotherstone Parish Council**

Assessment carried out by Clerk - Judith Mashiter  
 Assessment date Friday, 26 June 2020  
 Next review date 31 July 2020

Site / service / activity **Cotherstone Cemetery**

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
<p>Spread of Covid-19 / coronavirus</p> <p>Risk is contracting the virus, causing illness or death</p>	<p>Any member of public visiting the Cemetery</p> <p>Funeral directors/staff/grave diggers</p> <p>Monumental masons</p> <p>Attendees for burials or interment of ashes</p> <p>Grass cutting contractor</p> <p>Parish councillors for inspections etc</p>	<p><b>Hand hygiene</b></p> <ul style="list-style-type: none"> <li>advising contractors through email/letter</li> </ul> <p><b>Cleaning / sanitisation</b></p> <p>It is not considered practical for any part of the cemetery, gates, bench seats etc to be cleaned. Scientific evidence suggests that the Covid-19 virus can survive for up to several days on some hard surfaces. The risks are reduced when outdoors, where surfaces may be subject to UK light and/or rain. It is not considered practical to provide hand sanitiser on-site (for reasons of potential misuse, for potential vandalism and for limited resources to maintain).</p> <p><b>Other changes</b></p> <p>It is not considered practical to implement any structural changes such as 'one-way system' or the imposition of a maximum number of users at any time.</p>		Clerk, having consulted councillors	12 July 2020	12 July 2020

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Site / service / activity

Village Greens

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
Spread of Covid-19 / coronavirus  Risk is contracting the virus, causing illness or death	Grass cutting contractor  Members of public	<b>Social distancing</b> <ul style="list-style-type: none"><li>• grass cutting contractor advised through letter</li><li>• Widespread and general advice from government and public health sources considered sufficient for members of public using the greens</li></ul> <b>Hand hygiene</b> <ul style="list-style-type: none"><li>• Grass cutting contractor advised through letter</li></ul> <b>Other changes</b> <p>It is not considered practical to implement any cleaning of public seating or to provide hand sanitiser for public use.</p>		Clerk, having consulted councillors	12 July 2020	11 July 2020

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Assessment date

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Next review date

31 August 2020

Site / service / activity **Parish Council Meetings**

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
Spread of Covid-19 / coronavirus  Risk is contracting the virus, causing illness or death	Parish Councillors	<b>Social distancing</b> <ul style="list-style-type: none"> <li>Parish Council has resolved to suspend physical meetings until further notice</li> <li>Meetings of full Council and any committees will take place remotely, via videocall, with full access available to press and public, as per government legislation which came into force 4 April 2020.</li> <li>Contact with members of the public (eg. potential co-optees) to be via telephone and/or videocall rather than in person</li> </ul>		All	11 July 2020	11 July 2020
	Clerk					
	Members of the press					
	Guest speakers					
	Members of public					

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Site / service / activity

Parish Council noticeboard – outside Methodist Chapel

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
Spread of Covid-19 / coronavirus  Risk is contracting the virus, causing illness or death	Clerk posting notices in locked noticeboard	<p><b>Hand hygiene</b></p> <ul style="list-style-type: none"> <li>• Clerk advised to wash hands or use sanitiser before and after use</li> </ul> <p><b>Other changes</b></p> <p>To minimise contact, and to discourage public gathering at the noticeboard to read detailed minutes, for example, only essential information and public health messages to be posted.</p>		Clerk	11 July 2020	11 July 2020

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Site / service / activity **Allotments – at Klondyke and The Close**

What are the hazards?	Who might be harmed?	Measures in place to control risks	Further possible measures to control risks	Action to be carried out by	When action is needed by	Completion date
<p>Spread of Covid-19 / coronavirus</p> <p>Risk is contracting the virus, causing illness or death</p>	<p>Allotment tenants and members of their households</p> <p>Any member of public visiting the allotments</p> <p>Grass cutting contractor</p> <p>Parish councillors for inspections etc</p>	<p><b>Hand hygiene</b></p> <ul style="list-style-type: none"> <li>• advising public and tenants through on-site signage (new signage)</li> <li>• advising grass cutting contractor through email/letter</li> </ul> <p><b>Cleaning / sanitisation</b></p> <p>It is not considered practical for any part of the allotments, gates etc to be cleaned. Scientific evidence suggests that the Covid-19 virus can survive for up to several days on some hard surfaces. The risks are reduced when outdoors, where surfaces may be subject to UK light and/or rain. It is not considered practical to provide hand sanitiser on-site (for reasons of potential misuse, for potential vandalism and for limited resources to maintain).</p> <ul style="list-style-type: none"> <li>• advising public through on-site signage (new signage)</li> </ul> <p><b>Other changes</b></p> <p>It is not considered practical to implement any structural changes such as ‘one-way system’ or the imposition of a maximum number of users at any time.</p>		<p>Clerk, having consulted councillors</p>	<p>12 July 2020</p>	<p>12 July 2020</p>