

## Correspondence List for meeting dated 9 September 2020

Ref	Date received	From	Subject	Note/comment
<i>Note: CDALC = County Durham Association of Local Councils    NALC = National Association of Local Councils    SLCC = Society of Local Council Clerks</i>				
1	02/07/2020	DCC Press Office	Press release -guidance to businesses (toolkit) and residents as lockdown restrictions begin to ease, and request to promote this through social media.	
2	02/07/2020	CDALC	Guidance on play areas – acknowledging that government guidance issued 26 June is not fit for purpose and will be changed, possibly next week. Risk assessment from Great Aycliffe shared, with draft poster and templates from Cornwall ALC. NALC have summarised the key points to consider when re-opening play areas.	
3	02/07/2020	CDALC	Summary document from Association of Play Industries with practical advice on re-opening playgrounds.	
4	02/07/2020	CDALC	Request to share information about contractors who test the stability and safety of cemetery memorials/gravestones, and template licence to occupy land agreement for hot food or ice cream van – for Chilton Town Council.	
5	02/07/2020	Durham Community Action	Covid-19 Update – Covid-19 Response Funding update, Training update, County Durham Volunteer Platform update, Food Durham update, new legislation on corporate insolvency and Governance Act 2020, safeguarding resources and Design Hop (voluntary and community sector organisation help for designing a new service or improving and existing one).	
6	03/07/2020	Came & Company	Newsletter: claims service and risk management of open spaces.	
7	03/07/2020	DCC Press Office	Press release - plea for safety awareness from family of Cameron Gosling, 14, who died five years ago from cold water shock after jumping into the River Wear.	
8	03/07/2020	DCC Press Office	Press release -DCC is introducing a 'pick and collect' service to help library users whilst libraries remain closed.	
9	03/07/2020	Durham County Council Leader	4-page Update on Covid-19 and DCC's response: countywide recovery, restoration and recovery of council services, adult social care, outbreak control plan, financial support for businesses, AAP funding, Community Hub, Horden Railway Station, Durham History Centre, County Durham Jobs Fuse, Business IQ and 72nd birthday of NHS. Can be forwarded on request.	
10	06/07/2020	DCC Planning	Weekly list of new applications w/e 5 July. No new applications to consider.	
11	06/07/2020	CDALC	NALC Chief Executive's bulletin: NALC to lobby for continuation of remote meetings after pandemic eases; NALC pressing for financial support for PCs who have lost income sources due to the pandemic; slow progress being made on removal of business rates from public toilets; and help for councils struggling with Public Works Loan Board repayments. And reminder to take necessary precautions and carry out risk assessments and provide guidance to staff and users as any service or amenity re-opens.	
12	06/07/2020	DCC Press Office	Press release - Launch of County Durham Jobs Fuse, created by DCC, the National Careers Service and the Department for Work and Pensions - aiming to connect employers who have urgent vacancies with people available in County Durham who are available to start work.	
13	07/07/2020	DCC Community Led Local Development Support Officer	News that European Social Fund call has reopened, with a deadline of 11 September. Aim to increase employment and skills, social enterprise and social inclusion in the most deprived areas. Startforth is not an eligible area.	Request made to be removed from mailing list.
14	07/07/2020	CDALC	Notice that CiLCA registration fees are increasing to £410 in October 2020.	Noted, but Clerk already qualified.
15	09/07/2020	DCC Press Office	Press release - refurbishment of Gala Theatre and Cinema	

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16	09/07/2020	DCC Press Office	Press release - announcing re-opening of 8 of DCC's 175 play areas where risk assessments have been completed. New signage will include: do not enter if you have symptoms of coronavirus, wash your hands before and after your visit, observe 2m distancing, do not eat or drink or bring your own cleaning products, do not enter if park looks busy and take your litter home.	
17	09/07/2020	Campaign to Protect Rural England	NE newsletter - Summer 2020: celebration as relief roads removed from County Durham Plan, heritage signpost restoration case study, hedgerows, lockdown in Northumberland, countryside regeneration manifesto, round of planning objections (including Staindrop, Gainford and Forest) and access to green spaces.	Signpost restoration feature sent to all cllrs 10/7 for information
18	10/07/2020	DCC Press Office	Press release - Linda Kirk, founder of Just For Women charity which supports victims of domestic abuse, has been shortlisted as a finalist in Amazing Women Awards 2020.	
19	10/07/2020	DCC Press Office	Press release -Miners' Gala exhibition moves online to celebrate virtual Gala Day.	
20	10/07/2020	Durham County Council Leader	4-page Update on Covid-19 and DCC's response countywide recovery (economic development and further re-opening of businesses; restoration and recovery of council services (including reopening of Registrar services); adult social care (eg. Helping day care services resume); outbreak control (Outbreak Control Plan due to be signed off this coming week); financial support for businesses (£2.44m awarded to 361 businesses through Local Discretionary Grant Scheme and £97.96m to 8,772 businesses through Small Business and Retail, Hospitality and Leisure Grant Funds); Area Action Partnership (281 grant applications totally £917,395 and 42 applications for £224,000 through Neighbourhood Budgets.; Community Hub; news of £1m grant to DCC to improve 23-mile stretch of national cycleway in the east of the county; and Durham Miners' Gala will be an online only celebration.	
21	10/07/2020	DCC Press Office	Press release - publicity for BRASS Online 2020 event and involvement of school children and families in daily tutorials and workshops.	
22	10/07/2020	CDALC	Examples of documents connected with re-opening play facilities and community buildings — Whesoe Parish Hall Covid-19 risk assessment, DCC Buildings risk assessment and corporate approach to buildings, and play area poster.	
23	13/07/2020	CDALC	Roadworks report w/c 11/7. Nothing new to report.	
24	13/07/2020	CDALC	Request to share information about policy for scattering ashes in cemetery - for Trimdon Foundry PC	
25	13/07/2020	CDALC	Copy of DCC press release about phased re-opening of playgrounds and signage which DCC are using (item 16 above)	
26	13/07/2020	DCC Planning	Weekly list of new applications w/e 12 July. Email sent to all cllrs 13/7/20.	
27	13/07/2020	DCC Press Office	Press release - Be Cancer Aware video produced by DCC staff with a learning disability to encourage peers to talk about cancer.	
28	13/07/2020	Cotherstone Flower & Vegetable Show	Email expressing disappointment that call for grant application was sent to previous Show contact. Clerk responded with apology that database from Community Forum 2019 was used, and Clerk had not been advised of change of contact details. Database now amended.	
29	13/07/2020	CDALC	Details of online events organised by NALC: In conversation, Building back stronger communities (28 July 12.00-13.00, Free; Leaders talk, Building back stronger communities, 25 August, £30; In conversation, Climate Change, September, £30; Health and Wellbeing Week, October; In conversation, Frome virtual study tour, 17 November, £30. {Leaders talk feature leading organisations and policy makers, In conversation is for councillors and clerks to share best practice and learning.)	

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30	14/07/2020	DCC Press Office	Press release - Community Action Team engagement over 12-weeks to address priorities of residents in Blackhall Colliery.	
31	14/07/2020	DCC Press Office	Press release - five online projects to celebrate the heritage of Bishop Auckland: Hidden Stories; Hidden Gems; Hidden Places in Faces; Hidden Crafts and Hidden Worlds.	
32	15/07/2020	DCC Press Office	Press release - Award of £6,129 from Area Action Partnership to Esh Winning Football Club to ensure its future.	
33	15/07/2020	DCC Press Office	Press release - news of further phased re-opening of DCC's 175 play parks over the next fortnight. Full list is at <a href="http://www.durham.gov.uk/parksreopening">www.durham.gov.uk/parksreopening</a>	Not applicable to Cotherstone.
34	15/07/2020	CDALC	Change of date for next Smaller Councils Meeting - to Thursday 30 July, 2pm (was 23 July) and call for agenda items by 22 July.	Anything to suggest or you'd like to know how other PCs are dealing with something?
35	15/07/2020	Power for People	Update on campaign for Local Electricity Bill - passed through parliament on 10 June with no vote. If made law the Bill will empower local energy suppliers and keep money paid for electricity circulating locally and also decarbonise the energy system. PCs urged to pass resolution in support.	
36	16/07/2020	Durham Community Action	July news bulletin: 'Life After Lockdown' online sessions; new County Durham Volunteer Platform; updated guidance on re-opening of community buildings; Recovery Funding Guide; National Lottery COVID Community Support Fund; and ACRE safeguarding practice for community buildings.	
37	16/07/2020	DCC Press Office	Press release - Area Action Partnership funding of £2,200 is helping a partnership of organisations in Coxhoe (including the PC) to support people who are self-isolating.	
38	17/07/2020	DCC Press Office	Press release - DCC will begin a phased reopening of its indoor leisure facilities from 27 July, initially only gyms and fitness classes (Teesdale Leisure Centre gym to re-open 31 July). The hope is for swimming pools to re-open during coming weeks.	
39	17/07/2020	DCC Press Office	Press release - Reminder of closure of New Elvet Bridge, Durham City, for 14 months from 20 July.	
40	17/07/2020	CDALC	a) advice that Councils should continue to meet remotely, but if this is impossible then a quite lengthy and burdensome checklist must be worked through before arranging a meeting in person (this came from NALC 16/7 and today's statement from Prime Minister has not changed anything). b) briefing note about the VAT change from 20% to 5% on certain hospitality, holiday accommodation and visitor attraction items between 15 July and 21 January 2021 and the need to alter accounts to deal with this.	
41	17/07/2020	DCC Press Office	Press release - Planning application submitted for Aykley Heads business park (4000 jobs worth up to £400m) (on site of current County Hall).	
42	17/07/2020	Durham County Council Leader	5-page Update on Covid-19 and DCC's response: countywide recovery (Aykley Heads plans, Integra 61 park, high street shopping); restoration and recovery of council services (phased re-opening of playgrounds, indoor leisure centres, library pick and collect service); adult social care (supporting care homes and supported living and day care services); children's services (supporting and advising headteachers on reopening and planning for September, laptops provision Child Poverty Working Group); public health ( <a href="http://www.durhaminsight.info/covid-19">www.durhaminsight.info/covid-19</a> is a dashboard of latest statistical information); outbreak control (County Durham Outbreak Control Plan was signed off this week); financial support (hold on chasing Council Tax payments, housing benefit overpayments or business rates bill, debt advice and grant scheme); AAP funding and Community Hub. Can be forwarded on request.	
43	16/07/2020	Resident A	Enquiry seeking permission of PC for tree/shrub work alongside Leisure Cottage.	On advice of Cllr Hunter, referred to Cotherstone Moor Field Reeves.

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44	20/07/2020	DCC Planning	Weekly list of new applications w/e 19 July. No new applications to consider.	
45	20/07/2020	DCC Press Office	Press release - DCC Health and Wellbeing Board have approved a Coronavirus Outbreak Control Plan for County Durham (with link to it).	
46	20/07/2020	DCC Press Office	Press release - thanks to funding of £2k from Great Aycliffe & Middridge Area Action Partnership, Acle Scout Group has created 'at home' activity packs for its members.	
47	20/07/2020	CDALC	NALC Chief Executive's bulletin: a checklist for holding face to face meetings (NB CDALC is NOT encouraging face to face meetings); six month disqualification rule; AGAR approval technicalities; second reading of Toilets Bill; National Assembly news; supplementary information to JPAG Practitioners' Guide to audit; and reminder about Code of Conduct consultation.	
48	21/07/2020	Post Office Ltd	Information letter and Frequently Asked Questions about temporary closure of Cotherstone Post Office from 25 July 2020. Email forwarded to all councillors 21/7/20 inviting comment/suggestion for any action by the Parish Council.	
49	21/07/2020	DCC Press Office	Press release - announcement that Simon Hanson, from Federation of Small Businesses has been appointed chair of an economic recovery Taskforce in County Durham. A Covid-19 recovery plan will be prepared by the 18-strong taskforce.	
50	21/07/2020	Carnegie UK Trust	News: 'Revisiting the Route Map to an Enabling State: Guiding Principles of Recovery' document; 'Shaping a Better Way' document; collation of conversations with communities about their response to Covid-19; 'The Moment we Noticed' reflections on 100 days of lockdown' report; 'Talk of the Town' report; work with libraries, and collaboration with Fair4All Finance.	
51	21/07/2020	DCC Press Office	Press release - 19th century Castle Chare water fountain restored through Bishop Auckland's Heritage Action Zone, funded by DCC and Historic England.	
52	21/07/2020	DCC Press Office	Press release - North East council leaders calling on government to allow decisions on the £1.57bn 'culture rescue' package to be made locally.	
53	22/07/2020	DCC Press Office	Press release - Stanley Area Action Partnership grants given to support organisations helping others during the pandemic.	
54	22/07/2020	CDALC	New guidance from DCC about erecting anything on or above the highway or to street furniture including street lighting columns — eg Christmas decorations.	
55	23/07/2020	DCC Press Office	Press release - Frosterley Household Waste Recycling Centre (mobile) to reopen	
56	23/07/2020	CDALC	Agenda and joining instructions for Smaller Councils Forum meeting, Thursday 30 July, 2pm.	Reminder that two reps per Council are invited to join.
57	23/07/2020	DCC Press Office	Press release - DCC welcomes government announcement of £589m to upgrade and electrify the Transpennine mainline.	
58	24/07/2020	CDALC	Information from Royal British Legion encouraging sustained support for civic authorities to hold Remembrance Day services in whatever way possible this year.	
59	24/07/2020	DCC Press Office	Press release - publicity of DCC action to reclaim payments given out against fraudulent council tax reduction applications.	

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60	24/07/2020	Durham County Council Leader	3-page Update on Covid-19 and DCC's response: countywide recovery (lobbying for £1.57bn culture rescue package decisions to be made locally, £393k received from Emergency Active Travel Fund to build on walking and cycling temporary measures at six county locations, Action Plan submitted for use of Reopening of High Streets Safely Fund (£469k allocation); restoration and recovery of council services (all Household Waste Recycling Centres now open); adult social care (continuing to support the sector); public health (face coverings in shops, public transport and some NHS settings); financial support for businesses (DCC has awarded £2,675m to 407 businesses and £98.35m to 8,791 businesses through Small Business and Retail, Hospitality and Leisure Grant Funds); AAP funding (£1.12m awarded to 285 applications and £222k to 47 Neighbourhood Budgets); Durham Book Festival (online) announced for October; and Selective Licensing consultation extended to 2 August.	
61	24/07/2020	DCC Press Office	Press release - details of the temporary measures which will create more space for walking and cycling at six locations in Durham City, using £400k from government's Emergency Active Travel Fund.	
62	27/07/2020	DCC Planning	Weekly list of new applications w/e 26 July. Email sent to all cllrs 27/7/20.	
63	27/07/2020	CDALC	NALC Chief Executive's bulletin: remote meetings can now be held by parish meetings (as well as parish councils); reminder of AGAR deadline and processes; 'Rebuilding Communities' webinar; updated government guidance on re-opening playgrounds; new legal guidance on staff pensions; and early day motion secured calling on government for financial support for parish councils to deal with pandemic impacts.	
64	28/07/2020	Citizens Advice County Durham	Request to complete survey of County Durham residents - users or non-users of the service. Link can be shared with anyone interested in completing.	
65	29/07/2020	DCC Press Office	Press release - 3 Towns Area Action Partnership funding of £20k to help group in Crook, Willington and Tow Law to provide holiday activities and healthy food fund.	
66	30/07/2020	DCC Press Office	Press release - reminder to residents with disabilities to take advantage of home improvement grants of up to £30k (eg. For ramps, level access showers, stairlifts, alterations, extensions).	
67	30/07/2020	DCC Press Office	Press release - news of fast-tracked adult social care workers recruited during coronavirus pandemic.	
68	30/07/2020	Martin Cooper, website designer	Sales promotion for support to get website accessible by 23 September.	
69	31/07/2020	DCC Press Office	Press release - reopening to the public of Pshaw Historic House, Chapel and Gardens	
70	31/07/2020	Durham County Council Leader	4-page Update on Covid-19 and DCC's response countywide recovery (supporting businesses to re-open and investment in inward investment to the county); restoration and recovery of council services (Binchester Roman Fort reopens, Bishop Auckland Town Hall re-opens, library collection points); Community hub/shielding ('pausing' of shielding, guidance letter going to 78,000 households); adult social care (support for care providers, financial support); Outbreak control (weekly meetings continue to monitor local data and refine outbreak control plans); financial support for businesses (new applications deadline is 16 August, £98.59m already allocated to 8,814 organisations through Small Business and Retail, Hospitality and Leisure Grant Funds and £2.76m to 423 through Local Discretionary Grant Scheme); AAP funding - 283 organisations offered a total of £1.13m and 47 applications approved for support from Neighbourhood Budgets of £222k.	
71	03/08/2020	CDALC	Roadworks report w/c 1/8. Nothing new to report.	
72	03/08/2020	CDALC	News that Tesco has opened a second round of their emergency Covid-19 funding programme - quick turnaround on grants of £500 to organisations, including PCs who are supporting vulnerable groups. Link provided.	

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73	03/08/2020	CDALC	Request to share details of job vacancy for part-time gardener at Haswell Parish Council.	
74	03/08/2020	CDALC	NALC Chief Executive's bulletin: amendment to regulations to include Parish Meetings in definition of local authorities, thereby allowing them to meet remotely; NALC have requested Ministry for Homes, Communities and Local Government to explore the continuation of remote meetings beyond May 2021; NALC joining a Local Government Association event exploring the impact the pandemic has had on local democracy in relation to how councils work and engage with residents online; and links to case studies of Tree Charter work and the offer of free trees to plant on Tree Charter Day 28 November (application deadline 14 August).	
75	03/08/2020	DCC Planning	Weekly list of new applications w/e 2 August. No new applications to consider.	
76	03/08/2020	CDALC	Request to share information about the technology councils use to record physical meetings and publish the recordings (compared with the relatively easy way of publishing a Zoom recording of remote meetings) — for Hetton Town Council.	
77	04/08/2020	County Training Partnership	Following success of Councillors' Foundation training via Zoom in July, new training has been announced: 1) CiLCA Mentoring and 2) New Clerk's training (4 x2hr sessions in October - Time Management and the Annual Calendar for Clerks; Agendas and Minutes; Roles and Responsibilities and Code of Conduct; and Powers and Duties and Finance (total £50, or £15 each). Although provision of Chairmanship training is being considered, this might well be arranged for after the next elections in May 2021 when both new councillors and Chairmanship training may be particularly relevant.	Does PC feel any need for Clerk to attend any of these?
78	04/08/2020	CDALC	Notice that NALC Legal Briefing L01-20, about remote meetings, has been amended to include Parish Meetings as well as Parish Councils; reiterates that requirement for an Annual Parish Meeting is disappled; and that details of any remote meeting should be issued with the notice (not just 'public and press should request details to attend). 18-page 'Holding Remote Meetings' document and 5-page Legal Briefing Note can be forwarded on request.	This PC already complying.
79	05/08/2020	CDALC	Lengthy email of guidance, helpful links and suggestions for website accessibility regulations requirements.	Clerk working on website and report for September meeting.
80	06/08/2020	Came & Company	Insights bulletin: articles on risk management, tree management and safer banking. Can be forwarded on request.	
81	06/08/2020	DCC Press Office	Press release - news that six DCC swimming pools, including Barnard Castle, will re-open from 10 August, for booked sessions only.	
82	07/08/2020	CDALC	Request to share information about councils' plans for Remembrance Services, Christmas Lights, Carol Service etc — for Chilton Town Council.	
83	07/08/2020	CDALC	Copy of email sent to all local authorities from the Department for Business, Energy & Industrial Strategy, to clarify eligibility for various business grants, part of which states: "Town and Parish Councils are eligible for the Small Business Grant Fund if they meet all the scheme criteria (the precepting authority exclusion does not apply here and they are in theory eligible for small business rate relief .... See para 16 & 19 of the SBGF Guidance)".	
84	07/08/2020	DCC Press Office	Press release - Hunger Hangour in Leadgate, Consett has received £10k through its Area Action Partnership to prepare and deliver free hot meals to elderly and vulnerable residents who have been self-isolating.	
85	07/08/2020	DCC Press Office	Press release -Entries open for 31st County Durham Environment Awards. Categories are: built environment, climate change, community partnership, craftsmanship, greener business, natural environment, places and spaces, schools and colleges, volunteer group of the year, (under-18s and over-18s) and waste management.	
86	07/08/2020	DCC Planning	Weekly list of new applications w/e 6 August. Email sent to all cllrs 7/8/20.	

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87	07/08/2020	Durham County Council Leader	3-page Update on Covid-19 and DCC's response countywide recovery (successful bid for £6m from Getting Building Fund to improve infrastructure - half will be used on Aykley Heads Business Park); restoration and recovery of council services (services continue to re-open, eg. Swimming pools, Durham Town Hall); adult social care (finalising first payments for care home provider occupancy support, work on expanding testing programme, supply of guidance to care homes re visitors); financial support for businesses (£98.93m awarded to 8,843 organisations through Small Business Grants and the Retail, Hospitality and Leisure Grants, and £2.86m to 444 businesses through Local Discretionary Grant Scheme); public health (new advice to isolate for 10 days if you have symptoms, or 14 days if someone you live with/in support bubble has symptoms, and from 8 August face coverings become mandatory in cinemas, theatres, museums and places of worship).	
88	10/08/2020	CDALC	Roadworks report w/c 8/8. Nothing new to report.	
89	10/08/2020	CDALC	Request to share recommendation for companies who do headstone testing — for Sherburn Village PC.	
90	10/08/2020	CDALC	Link to government guidance on managing play areas and outdoor gyms, revised 3 August).	
91	11/08/2020	DCC Press Office	Press release -news of projects supported by East Durham Rural Corridor Area Action Partnership to help villages through the pandemic.	
92	11/08/2020	Durham Community Action	Link to online autumn training programme, including Strategic Planning, Consultation and Engagement and Financial Management - aimed at voluntary and community organisations.	
93	11/08/2020	DCC Press Office	Press release - Durham City bus station new building has been given planning permission.	
94	14/08/2020	CDALC	Reminder/note that only 56% of parish councils in Co. Durham and Cleveland had submitted the Annual Governance and Accountability Returns at 31 July. Deadline is 31 August.	This council submitted its return on 31 May.
95	14/08/2020	CDALC	Offer of 120 chairs and 50 tables redundant from Framwellgate Moor Working Mens Club.	
96	14/08/2020	CDALC	Flyer promoting online event 'Community Led Housing - an introduction and how to get started' - 27 August, 1.30-3 pm.	
97	14/08/2020	CDALC	Request to share information about costs councils charge for hire of football pitches — for Framwellgate Moor PC.	
98	14/08/2020	CDALC	NALC Chief Executive's bulletin: Neighbourhood Plan grants to almost double to £18k; involvement with Ministry of Housing, Communities and Local Government roundtable on playgrounds/outdoor gyms; publication of 'Making Counties Count' report on devolution and local government reorganisation; three new planning consultations 'Changes to the Current Planning System', 'White Paper - Planning for the Future', and 'Transparency and Competition - A call for evidence on data on land control'; involvement with DEFRA roundtable on government's spending review; webinar for clerks on proposed new Code of Conduct; review after 5 years of criteria for Local Council Award Scheme, and welcome of two new triage coordinators (including Judith Mashiter).	
99	14/08/2020	DCC Press Office	Press release - pair from Pity Me fined for possessing counterfeit and illegal cigarettes and tobacco.	

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100	14/08/2020	Durham County Council Leader	3-page Update on Covid-19 and DCC's response countywide recovery (planning permission granted for new Durham Bus Station; garden waste collection services continue to be made at weekends; continued support for adult social care providers; antibody testing now available for care home and domiciliary care workers; £99.3m awarded to 8,891 organisations through Small Business and Retail, Hospitality and Leisure Grant Funds and £2.9m to 461 businesses through Local Discretionary Grant Scheme, with payments pending to 162 more; all Outbreak Control Teams identified and Standard Operating Procedures are in place; Area Action Partnerships have awarded >£1m to 285 applicants for coronavirus-related support schemes and County Councillors' Neighbourhood Budgets £234k to 48 applicants; and DCC will be running social media campaign this weekend to encourage people to mark the 75th anniversary of VJ Day.	
101	14/08/2020	DCC Press Office	Press release - successful prosecution for fly tipping at Trimdon.	
102	17/08/2020	CDALC	Links to latest government updates: guidance for safe use of places of worship and special religious services and gatherings; guidance for safe use of multi-purpose community facilities; and funding boost by increase of Neighbourhood Plan grants to £18k for planning groups in urban and deprived areas.	
103	17/08/2020	CDALC	Reminder that CDALC continues to recommend holding remote PC meetings rather than face to face meetings. If a council wishes to consider face to face meetings, then there is a NALC checklist which should be examined and all criteria met, to avoid criticism from the electorate and keep everyone safe.	
104	17/08/2020	CDALC	Link to recent BBC article about the shape of offices to come (architecture-wise) after the pandemic. <a href="https://www.bbc.co.uk/news/resources/idt-dc2d6e2d-3ab4-42de-8d03-bb7eda5fff8e">https://www.bbc.co.uk/news/resources/idt-dc2d6e2d-3ab4-42de-8d03-bb7eda5fff8e</a>	
105	17/08/2020	DCC Planning	Weekly list of new applications w/e 16 August. No new applications to consider.	
106	17/08/2020	CDALC	Registration details for Certification in Local Council Administration mentoring course.	
107	17/08/2020	DCC Press Office	Press release - people who visited Stanley Empire Club on 9,10 and 11 August asked to self-isolate for 14 days as eight positive coronavirus tests confirmed linked to the venue.	
108	17/08/2020	CDALC	(reference item 102 above). Clarification that government guidance has changed to allow staff to return to work safely and if the employer has made suitable arrangements. CDALC comments that Durham County Council have not asked its staff to return to work yet and may not do so until the end of September and even then perhaps on a phased or rotational basis. The NALC guidance will be reviewed in due course, but not too frequently as to add to confusion.	
109	19/08/2020	SLCC	Virtual National Conference - the Training Festival for Clerks - 12-16 October, via Zoom. Cost £25.	Would this PC be willing to pay a quarter of the cost + Clerk time?
110	20/08/2020	Came & Company	Reminder of access to online resources hub for guides, templates and documents including risk management, checklists and assessment templates and webinars on-demand.	
111	20/08/2020	Durham Community Action	August news: guidance on re-opening community buildings, 'Life after Lockdown' training sessions (volunteers and the law, managing risk,, safeguarding, social media, trustee responsibilities, good governance and completing a funding application), Community-Led Housing event, Safeguarding update, Community Good Food Forum, Digital Skills Survey.	
112	20/08/2020	DCC Press Office	Press release - people of Stanley thanked for helping reduce spread of coronavirus (surrounding cases linked to Stanley Empire Club).	



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113	21/08/2020	DCC Press Office	Press release -reminder to hospitality businesses to ensure their customers give correct contact details when visiting, in order to support NHS Track & Trace system	
114	21/08/2020	CDALC	Drawing attention to newly created DCC Trading Standards Facebook Page <a href="http://www.facebook.com/durhamts">www.facebook.com/durhamts</a> - to share scam awareness posts, consumer protection campaigns and update on work of Trading Standards. Request to promote through newsletters, websites etc.	Do you want a link to this on the PC website?
115	21/08/2020	DCC Press Office	Press release - Additional £500k welfare assistance being offered to people affected by coronavirus pandemic and who need additional financial support and assistance. Money management advice available at <a href="http://www.durham.gov.uk/debtadvice">www.durham.gov.uk/debtadvice</a> or call 03000 260000 to be directed to relevant services.	
116	21/08/2020	Durham County Council Leader	3-page Update on Covid-19 and DCC's response countywide recovery (new marketing campaign from Visit County Durham 'Worth the Wait' and Visit County Durham winning Gold award in International Distribution category of national VisitEngland Awards for Excellence 2020); restoration and recovery of council services (1000+ people have visited Bishop Auckland Town Hall since 3 August, and 100s visited Durham Town Hall, 3,000 residents have borrowed 11,000 books using the 'pick and collect' service, and working on school transport plans, including actively encouraging walking or cycling to school where safe and practical); Outbreak Control (Outbreak Control Team active in response to outbreak in Stanley Empire Club where 15 cases have been confirmed); Adult Social Care (support and guidance to care providers continues, high demand for antibody testing opportunities for care home and domiciliary care workers, high interest in recruitment with 120 application to County Durham Care Academy); Financial Support for Businesses (£99.6m to 8,898 organisations through Small Business and Retail, Hospitality and Leisure Grant and £3 to 481 businesses through phase 1 of Local Discretionary Grant Scheme, with phase 2 extended to 28 August and 194 payments pending); scam email/fraud warning; and 52k people reached through 75th anniversary of VJ Day social media campaign.	
117	21/08/2020	DCC Planning	Weekly list of new applications w/e 20 August. No new applications to consider.	
118	24/08/2020	CDALC	Job vacancy notice - works supervisor for Ferryhill Town Council.	
119	24/08/2020	DCC Housing Regeneration Team	2-page 'Warm Homes Newsletter' Autumn 2020 - £6k grants available to replace solid fuel boilers or electric storage heaters (terms and conditions apply. Can forward the flyer on request.	
120	25/08/2020	Northern Powergrid	Link to Northern Powergrid's latest business plan document 'Emerging Thinking - Building our Plan for 2023-2028.	
121	25/08/2020	CDALC	News that agreement has been reached on rates of pay applicable from 1 April 2020, resulting in a salary increase of 2.75% for all employees on National Joint Council rates of pay (includes the Clerk). Also, an increase in annual leave from 21 days to 22 days for those with under 5 years' service.	
122	25/08/2020	DCC Press Office	Press release - Peterlee food business, Charlton, received support through DCC's Business Energy Efficiency Project to reduce carbon footprint to receive a grant towards an electric car for deliveries of orders.	
123	26/08/2020	Durham Community Action	August News: Covid-19 Emergency Funding Guide; Recovery Funding Guide; course on Completing a funding application; promotion of Durham4Community.	
124	26/08/2020	DCC Pres Office	Press release - DCC has lobbied central government for greater funding for the education of children with special educational needs.	
125	27/08/2020	CDALC	Request to share information about passing on cost of PRS licence to hirers of village halls — for Sedgfield Town Council	
126	27/08/2020	DCC Press Office	Press release - news of 3 Towns Area Action Partnership grant support to Crook AFC and Open Door Church in Willington.	

Ref	Date received	From	Subject	Note/comment
<i>Note: CDALC = County Durham Association of Local Councils NALC = National Association of Local Councils SLCC = Society of Local Council Clerks</i>				
127	27/08/2020	Citizens Advice Co. Durham	Appeal for new community venues from which to deliver support in a pilot programme investigating how people can access the service using technology (not from home, but from a community venue close to them).	
128	27/08/2020	Cotherstone Village Hall	User group arrangements for hiring hall and copy of hall's own risk assessment (each group to additionally do own risk assessment and set limit on maximum number of attendees).	CDALC/NALC advice is that Parish Councils still hold remote meetings.
129	28/08/2020	DCC Press Office	Press release - DCC's Managing Money Better scheme can carry out a free home energy assessment for residents struggling with high energy bills.	
130	28/08/2020	Durham County Council Leader	4-page Update on Covid-19 and DCC's response countywide recovery (new Morrisons store to open at Murton creating 150 jobs, 100 jobs will be created to deal with Census 2021, work continues on town centre support); restoration and recovery of council services (Safety Advisory Group working on planning events, working through risk assessments etc, praise for pupils, teachers and school staff for work on exam results and return-to-school plans, including transport in school-defined bubbles using larger or additional vehicles and encouraging pupils to cycle or walk if safe); Outbreak Control (Outbreak Control Team active in response to outbreak in Stanley Empire Club where 23 cases have been confirmed); Adult Social Care (support and guidance to care providers continues, on testing and PPE, and work on checklists within Learning Disability and Mental Health care homes and supported living, County Durham Care Academy received £44k from Workforce Development Fund to help local care providers cover staff upskilling costs); Financial Support for residents and businesses (additional £500k invested into Welfare Assistance Scheme to help people in crisis, with debt advice also, £99.79m awarded to 8,911 organisations through Small Business and Retail, Hospitality and Leisure Grant Funds, and £3.072m to 486 businesses through Local Discretionary Grant Scheme, with 201 payments pending (scheme now closed, with all payments due by 30 September)); new scheme launched for landlords to find solutions to tenancy-related issues - StopB4YouServe is free, specialist service for private landlords considering serving an eviction notice; members of public invited to help choose winners of Garden Treasures contest.	
131	28/08/2020	DCC Press Office	Press release - chair of Co. Durham Health and Wellbeing Board writes to government outlining serious concerns overs plans to replace Public Health England.	
132	01/09/2020	CDALC	Roadworks report w/c 29/8. Nothing new to report.	
133	01/09/2020	CDALC	Confirmation of Local Government Services (NJC) pay agreement, 2020-21, and copy of NALC Legal Briefing on it.	
134	01/09/2020	CDALC	Reminders to register for Certificate in Local Council Administration mentoring course starting 8 September and for the New Clerk's training in October.	
135	01/09/2020	DCC Environment	Promotion of Co. Durham Environment Awards 2020. Email forwarded to all clls 1/9/20.	
136	02/09/2020	Teesdale Action Partnership	Call for applications for funding (£250 to £999) to support holiday activities with healthy food - for October half-term holidays. Deadline 21 September.	
137	02/09/2020	DCC Press Office	Press release - DCC has invested £500k to employ 11 new neighbourhood wardens to control environmental crime and anti-social behaviour (they can issue fixed penalty notices for littering, fly-tipping, abandoned vehicles, graffiti and allowing dogs to foul or stray). They will work across the county, four focussing solely on fly-tipping.	